



University of Karachi

SEMESTER RULES

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SEMESTER RULES FOR THE FACULTIES OF ARTS, SCIENCE, COMMERCE, ISLAMIC STUDIES AND PHARMACY

I. TERMINOLOGY:

1. ACADEMIC CALENDAR:

A calendar of academic and co-curricular activities during an academic year shall be called ACADEMIC CALENDAR.

The academic year shall be divided into two semesters each of 21 Week duration. There will be an inter-semester break of six weeks and vacations of four weeks at the end of 1st and 2nd semesters respectively. There will be a pre-semester admission period of one week before the beginning of each semester. The exact date of the commencement and completion of each semester and its examinations shall be notified in the academic calendar in advance.

2. CREDIT HOURS

One lecture hour per week, one Lab or Practical work of 2-3 hours per week constitutes one "Credit Hour" as prescribed for the course. If a course consists of two theory lectures and one lab. or field work hour per week, it will be deemed of two plus one, i.e., three credit hours. Independent theory or laboratory/ practical courses could also be given comprising a work load of 3 Credit Hours (4 Credit Hours in Library and Information Science). However, lab. courses shall not exceed 40% of total credit hours of all courses offered per semester (This rule does not apply to Library and Information Science).

3. COURSES:

A degree programme comprise specific number of courses.

Course in various levels of a degree programme shall bear specific number along with Departmental code. These numbers are as follows:

B.A/B.Sc. (Hons.) 1 st year	300 to 399
B.A/B.Sc. (Hons.) 2 nd year	400 to 499
B.A/B.Sc. (Hons.) 3 rd year	
and M.A./M.Sc./M.Com. (Prev.)/B.LIS.	500 to 599
M.A./M.Sc./M.Com. (Final)/M.LIS.	600 to 699
M.Phil. and Ph.D.	700 to 799

Thus each course must have a code, a number, a short title and number of Credit Hours.

For Example:

CODE	COURSE No	SHORT TITLE	CREDIT HOURS	WORK LOAD / WEEK
BIO	301	INTRODUCTORY BIOCHEMISTRY	3 (2+1)	2 lectures, and 1 practical of 2-3 hrs
ECO	301	BASIC MATHEMATICS	3 (3+0)	3 lectures

The course number, once fixed shall not be changed, even if course is withdrawn or abolished. In general, odd numbers shall be used for 1st semester courses, and even numbers for 2nd semester courses.

4. COMPULSORY SUBJECTS:

Certain courses (Natural Science/Urdu (M.T/Urdu (N.M.T)/Sindhi, English, Islamic Studies/Ethical Behaviour for Non-Muslim, Pakistan Studies, Humanities and Social Sciences) are compulsory for the award of B.A./B.Sc. (Honours) Degree. These subjects are termed Compulsory Subjects.

5. MAJOR SUBJECTS:

A student can take only one subject as his/her Major Subject for studies in Honours Classes.

6. SUBSIDIARY SUBJECTS:

- (i) A student will choose two subjects as Subsidiary Subjects in Honours out of the approved list of combinations of such subjects, in addition to a Major subject.
- (ii) The allocation of subsidiary subjects will be decided by the Dean in consultation with the Chairperson of the Department.

7. CATEGORY OF STUDENTS:

- (i) **Regular:** A student enrolled in a class either through admission or promotion for the first time shall be known as a regular student.
- (ii) **Repeater:** A student who has completed the attendance requirement, but is declared failed/absent in any course will be

called repeater if appearing in any subsequent regular examination.

- (iii) **Casual:** A student who fell short of attendance or failing in 3rd attempt in a particular course and is attending classes of that course in order to complete attendance requirement in the next available chance shall be known as casual student. All such students shall pay the prescribed fee after due permission from the Chairperson/Dean of the faculty.
- (iv) **Ex-student:** A student failing in his degree programme within the specified period shall be called Ex-student. He/She must get his/her enrolment extended/re-validated by paying prescribed fee to clear remaining courses for the completion of the degree programme either through regular/supplementary examinations.

II. COURSE REQUIREMENTS FOR B.A./B.Sc. (HONS.) DEGREE:

1. The courses for B.A./B.Sc. (Hons.) Degree shall spread over six semesters.
2. The Honours programme shall consist of four Compulsory, one Major and two Subsidiary Subjects.
3. The Major subject shall consist of 16 courses of three credit hours each.
4. Each Subsidiary subject shall consists of 4 courses of three credit hours each.
5. Each compulsory subject shall consist of 1 course of three credit hours each. These credit hours shall be distributed as under.
6. Humanities will be offered to only those students who don't have Urdu as their Mother tongue. Science Students are ineligible to take Natural Science.

Subjects	Class	Credit
a. English	1 st year One semester	3
b. Islamic Studies/ Ethical Behaviour (for non-Muslims)	1 st year one semester	3
c. Pakistan Studies/Humanities* / Social Science	2 nd year one semester	3
Science Students are ineligible to take Natural Science.		
d. Natural Science (for students of the Faculties of Arts and Islamic Studies/Urdu (M.T)/ Urdu (N.M.T)/Bengali/Sindhi	2 nd year One semester	3
e. English/Urdu** for Foreigners		
Total		12

*Humanities will be offered to only those students who don't have Urdu as their Mother tongue.

Science Students are ineligible to take Natural Science.

**Non credit courses: A certificate will be awarded on successful completion of this English & Urdu courses for foreigners conducted by their respective Departments.

6. The 24 Credit Hours for the Subsidiary subjects shall be distributed equally in four semesters (3 cr. Hrs./Semester Subject).
7. The 48 Credit Hours for the Major subject shall be distributed as follows:

Year	First Semester	Second Semester	Total
1 st year	3 Credits	3 Credits	6
2 nd year	6 Credits	6 Credits	12
3 rd year	15 Credits	15 Credits	30
Total			48

SUMMARY TABLE OF THE COURSE REQUIREMENT FOR B.A./B.Sc. (HONS.) DEGREE

Subject	Courses	Credit Hours
Compulsory subjects	4	12
Subsidiary subjects	8	24
Major subjects	16	48
Total		84

8. For final result, marks of all subjects (compulsory, subsidiary and major) shall be added. Thus for B.A./B.Sc. (Hons) Grand Total of marks would be 2800.

III. COURSE REQUIREMENT FOR B.LIS, M.LIS, M.A., M.Sc., M.COM. DEGREES

1. The course of studies for M.A./M.Sc./M.Com. shall extend over a period of 4 semesters and will be offered in two parts:
 - a. **Previous Year:** There shall be 10 courses each of 3 credit hours to be distributed equally over two semesters.
 - b. **Final Year:** There shall be 10 courses of 3 credit hours to be distributed equally over two semesters.
2. The programme of studies for B.LIS shall consist of 12 courses, each of 3 credit hours distributed equally over two semesters and that of M.LIS. shall consists of 10 courses each of 3 credit hours, and one of 4 credit hours, and one of 4 credit hours and another of

2 credit hours. All these courses will be distributed over two semesters.

3. The programme of studies for M.A./M.Sc. after B.A./B.Sc. (Hons) shall extend over two semesters comprising 5 courses each of 3 credit hours per semester.

IV. CONDITIONS FOR THESIS/PROJECTS:

1. M.A./M.Sc./M.Com Final year students who have passed all the earlier courses and secured an average of minimum of 65% marks in 500 level courses, may be allowed to offer a thesis equivalent to 6 credit hours in lieu of two courses.
2. Student of M.A./M.Sc. Final may be permitted to offer one project or research report in lieu of one course of 3 credit hours; provided he/she secures minimum of 60% marks in 500 level courses, whereas in Sociology and Social Work it will be in lieu of 2 courses (called to be thesis) and in Library and Information Science it will be in lieu of one special course of 4 credit hours during the final year of their studies.
3. Students will not be allowed to write thesis and work on projects at the same time.

V. EXAMINATION RULES:

1. The examinations held at the end of the semester after completion of a course shall be known as the "*Terminal Examinations*:" In case of courses where Practical/Field work etc. are part of the course they shall also be examined at the end of the semester. "Terminal Theory Examination" and "Terminal Practical Examination" shall be the separate passing heads.
2. Terminal Examination will be held for 40/80/100marks as per prescribed in the courses.
3. In a course where lab./field/practical work is essential, its examination will carry 20 marks (or as prescribed) of 2-3 hours duration. The students failing in lab./field work will be declared fail in that course. The lab./field/practical work examination will be taken during or at the end of a semester. It will be a separate head of passing.
4. In courses where lab./field/practical work is not essential, students shall be given a Terminal Examination of 100 marks per course.

Summary

	Cr.hrs	Type of exam	Marks	Duration
(a)	(3+0)	THEORY	100	3 hrs.
	(0+3)	PRACTICAL	100	3 hrs.
(b)	(2+	THEORY	80	3 hrs.
	+1)	PRACTICAL	20	2 hrs.
(c)	(1+	THEORY	40	2 hrs.
	+2)	PRACTICAL	60	3 hrs.

VI. ASSESSMENT:

- The assessment of student's performance will be made out of 100 marks fixed for a course in general.
 - A minimum of 40% marks are required to pass. Both theory and practical exams are separate passing heads.
 - Over all grading for the declaration of final result would be according to the following criteria:
 - First Division - 60% and above
 - Second division - 45% and less than 60%
 - Fail in Aggregate less than 45%
- All assessment shall be done within a week of the examination held, and awards be submitted to the semester examinations section.
- All results of a Department must be sent within 10 day of the last examinations except project/thesis. Chairpersons must ensure compliance of this schedule.
- In case a teacher is assessing the scripts of more than one course and the date of submission overlaps, then the Chairperson may recommend a relaxation in the date of submission of results.
- Thesis/Project should be submitted on the last date of 2nd Semester Examination. However, a grace period of 40 days may be given by the Chairperson of the Department.
- Results of Thesis/Project shall be submitted within a week of the expiry of the grace period of 40 days, otherwise students' results would be announced next year.
- Marks in Terminal Examination or in Practical Examination must be given in whole numbers. Any fraction should be rounded in favour of the student.

8. There would be an external examiner in case of Thesis to be appointed by the Board of Studies. External examiner must be from outside the Department.

VII. PROMOTION RULES:

1. Students shall not be promoted to the next higher class if he/she fails to clear 80% of courses:
2. Admission to the next degree class such as M.A./M.Sc shall not be granted without fulfilling the basic entry requisites.
3. A student repeating a course shall not be given a rank in order of merit.
4. Student's Absence/Detention on account of shortage of attendance shall be deemed as failure in that course.

VIII. CONVERSION OF B.A./B.Sc. (HONS) TO B.A./B.Sc. PASS DEGREE:

1. A student who has completed courses upto B.A./B.Sc. (Hons) II years, can get his/her degree converted to B.A./B.Sc. Pass if he/she so desires. He/She has to get his/her admission of III year Hons cancelled through Registrar by applying for conversion on the payment of prescribed fee.
2. Such student cannot take admission to the Masters' Programme in the same Department.
3. A student who did not clear short of aggregate in Hons. Program after one improvement chance will also be awarded Pass Degree.

IX. CHANGE OF SUBJECTS:

- a. Student can change the major subject in the second year if they obtain atleast 70% marks in both the semesters in their minor subject, which they want to offer as their major subject, provided that they have passed all the courses of first year and secured total aggregate of 60% provided further that the Chairpersons have no objection to this change subject to the availability of subsidiary combination.
- b. Students seeking change in any of the minor subject an apply for change within 30 days of the start of the semester of 1st year as well as 2nd year. All such permissions would be granted by the Dean on the recommendation of the Chairperson, provided there is a provision of such combinations in the statutes.

X. FAILURES/REPETITION:

1. If a student fails in theory (terminal test or lab. work/field work/practical test, he/she shall be declared to have failed in that

- course. However, He/She shall be permitted to clear that part of the course or both (theory or lab. work/field work/practical) in the subsequent regular examinations as a repeater.
2. If a student is unable to complete the attendance requirement in any course, he/she shall be required to attend the entire course whenever it is offered again. He/She will become eligible for taking the examination in the particular course only after he/she has completed its attendance requirement. Such a student shall pay a prescribed fee for attending the classes as Casual student.
 3. If a student, after completing the attendance requirement, does not appear or fails in the terminal examination of a courses, he/she will be allowed to re-appear not more than twice in the terminal examination when it is offered in the next session after the payment of prescribed examination fee as repeater student.
 4. A repeater student who fails to clear a course/courses in three regular, available chances will not be eligible to re-appear. He/She may be allowed as a last chance to attend the classes of the course/course he/she failed to clear. Permission to appear in the examination will be subject to completing attendance requirements.
 5. If a student does not clear a part of a course e.g. lab. or theory, he/she will repeat that part of the course only in which he/she failed.
 6. If a student of Master's class do not clear short of aggregate after one chance of improvement by appearing in two courses having less than 45% marks, will be awarded third division. In case of Honours program such students shall have to convert to BA/B.Sc. Pass. In case of Short of CGPR, remarks of short of CGPR condoned be written on the final marks sheet, who could not improve their CGPR.
 7. If a student has failed in only one paper of a degree program and he/she declared to attend fresh classes as 3rd time failure shall be allowed to take condense classes to complete his degree program and to appear in exam provided, he/she is losing one year if asked to attend fresh classes in regular Semester. Cancelled admission of those students who fails in >50 % of courses in their first academic year will be restored by Dean with Chairperson's recommendation. These students will be allowed to appear as repeater in that class.

XI. GENERAL RULES AND REGULATIONS:

1. (i) A student shall be assigned an enrolment number for identification throughout his/her stay in the University.
 - (ii) The validity of enrolment shall be as follows:

For Hons/B.Pharm. students	6 years
For Masters after BA/B.Sc(Pass)	4 years
For Certificate/Diploma	3 years
 - (iii) However a student unable to complete his/her degree requirement within the validity of his/her enrolment, will have to re-validate/extend his/her enrolment for not more than 2 years by paying a prescribed fee with the permission of Chairperson and Dean.
 - (iv) A student who wishes to join the University after a break shall have to get new enrolment in the University with the permission of Chairperson and the Dean.
 - (v) Extension of re-enrolment will be allowed by Vice-Chancellor on the recommendations of Dean & Chairperson as last chance for those students who are short of aggregate / short of CGPR or fail in a maximum of two courses only.
2. A maximum of two courses for M.A./M.Sc./M.Com. may be taken in an allied department. The choice of courses will be made in consultation with the Chairperson of the Department where the student is enrolled. The Dean must be intimated about any such arrangement.
 3. Every student shall be assigned an examination Seat No: starting with prefixed H for Honours and P for Previous class. Thereafter year of admission would be written. Finally a 4 digit number shall be allocated. *For example*
H-954575 or P-953721
These number shall not be changed and all results of the students would be tabulated accordingly till his stay in the University.
 4. Awards will be communicated to the students through the Notice Board at least 2 days before submission of the result. The scripts shall be retained by the Chairperson of the Department of every course for at least one semester.
 5. In case a representation about evaluation of examination, practical etc. is made to the Dean through the Chairperson of the Department, the matter will be decided by a committee consisting of the teacher of the course and three senior-most teachers of the

- Department including the Chairperson. The Chairperson of the Department will preside over the Committee and will send its recommendations to the Dean of the Faculty. The Dean's decision will be considered final.
6. In case of calculation errors in total marks submitted earlier, the correction may be incorporated by semester Examination Section on the production of certified photocopy of the answer script and other relevant material duly attested by Chairperson and the Dean. No application for such rectification shall be entertained by Semester Section after 15 days of the declaration of official result by the University.
 7. A student who fails even once in any paper or repeats a paper because he/she did not take it in the first chance, will forfeit his/her right to any position in the final examination.
 8. A student who is desirous of admission to a degree programme and has already passed some of its courses or all courses of a few semesters from any other institution, then must apply for exemption in those courses, through equivalence committee before admission. If exempted, he/she may apply for admission in the forthcoming academic year on merit.

XII. ATTENDANCE:

1. An attendance of 75% is necessary in each course for a student to be eligible to take the Terminal Examination in the relevant course.
2. Attendance shall be counted from the date of starting of the Semester and not from the admission date.
3. Students called for National duty such as participation in Olympics, National Games, inter-varsities, and going perform Haj would be given exemption in attendance for the actual period of national duty/Haj. These cases would be decided individually.
4. Attendance shall be marked as per cr.hrs. of a particular course for both theory and lab.
5. Original attendance Register is to be submitted to the Chairperson for record and future reference.

XIII. CANCELLATION OF ADMISSION/ READMISSION:

1. If a student admitted In Hons. 1st year of Masters (Prev.) or B.Pharm. 1st year class for the first time fails to attend the class for the 15 days, his/her admission shall stand cancelled.
2. If a student absents himself/herself for 15 consecutive days during the semester without any information, his/her

admission shall be cancelled. Re-admission would be granted in the same semester by the Dean on the recommendation of the Chairman if her/she can complete his/her attendance requirement.

3. Utility charges Rs.200/= per course will be charged from all those students who are allowed to attend classes as per request or as 3rd time failed cases.
4. If a student is unable to continue his/her studies during his/her studies, his/her admission will be treated as cancelled. He/She may however be re-admitted after the payment of prescribed fee in the same semester where he/she had left. Permission would be granted by Dean on the recommendation of the Chairperson.
5. He/She may be allowed III chances to pass/get promoted in the next higher class if he/she completed the attendance requirements.

XIV. UNFAIR MEANS:

All the cases of unfair means will be forwarded to the Committee appointed for the purpose and the matter will be dealt with in accordance with the rules and regulations of the University.

XV. INTERPRETATION OF SEMESTER RULES:

The decision of the Deans' Committee would be final for the interpretation of Semester Rules. In case of any appeal Deans' Committee would dispose it off on its merits.

**COMPUTER SCIENCE
(FACULTY OF SCIENCE)**

Rules for BS Degree in Computer Science

1. The courses for BS Degree in Computer Science shall spread over eight semesters.
2. It shall consist of Four compulsory subjects with the following scheme.

<u>Subject</u>	<u>Marks</u>	<u>Credits</u>	<u>Offered In</u>
Islamiat	60	3.0	1 st Semester
Pak.Studies	40	3.0	1 st Semester
English	100	3	1 st Semester
English	100	3	2 nd Semester
Urdu	100	3	2 nd Semester

* Both are separate passing heads.

3. Each Semester shall consist of Six courses throughout BS program.
4. A total of 48 courses having 144 credit shall be completed for the award of BS degree with a minimum of 2.45 CGPR.
5. BS students shall be allowed improvement throughout their study in their respective semesters in the courses where they have obtained less than 61 marks, i.e., C⁻, D⁺, or D Grade.
6. The improvement shall be in both Lab & Theory in case of 2+1 credit courses.
7. If a student fails in Theory or Lab then he/she shall repeat only failed Theory or Lab in 2+1 credit course.
8. If a student fails in improvement then he/she shall be declared fail and he/she must repeat to clear it in next available chance.

9. If a student apply for improvement in a 2+1 credit course, and he/she appears only in Theory or Lab then he/she will be declared fail in theory/Lab in which he/she was earlier declared pass, before improvement.
10. Following is the table for Numeric & Alphabetical grades with Grade point & CGPR formula for BS in Computer Science.

GRADE POINT TABLE

Numeric Score	Alphabetic Grade	Grade Point
90 & above	A+	4.0
85-89	A	4.0
80-84	A-	3.8
75-79	B+	3.4
71-74	B	3.0
68-70	B-	2.8
64-67	C+	2.4
61-63	C	2.0
57-60	C-	1.8
53-56	D+	1.4
50-52	D	1.0
BELOW	FAILS	0.0

Formula:-

Grade points in a course = (Credit hours of the course) x (Grade point equivalent to the score given in the grade point table)

CGPR = (Total Grade Points in all the courses) / (Total number of Credit Hours)

11. A student who will be declared short of CGPR shall improve it in the next available single chance by appearing in two courses having less than 61 marks, i.e., C-, D+ or D Grade.

12. If a student fails to improve short of CGPR even after the chance of improvement then he will be declared Short of CGPR (**condoned**) and “Qualifies for BS Degree (Condoned)” will be written on cumulative marks sheet of BS program.
13. A student who has been issued admit card for improvement and does not want to appear in the course (s) he/she applied for must take permission for cancellation from the Dean of Science prior to the date of examination otherwise he/she will be declared absent and thus ‘ fails ’ and the fee will be not refunded and also it will be considered as an attempt.

**VISUAL STUDIES
(FACULTY OF ARTS)**

**Courses for Bachelor in Visual Studies (BVS) Honours
3rd Year Program**

1. Courses for BVS program shall consists of the following scheme.

a)- Courses for Visual Studies shall include four compulsory courses according to the following details.

<u>Subject</u>	<u>Mark</u>	<u>Credits</u>	<u>Semester</u>
English	100	3	1 st Semester
Islamiat	100	3	2 nd Semester
Urdu	100	3	3 rd Semester
Pak. St.	100	3	4 th Semester

b)- 1st year Both Semesters including Five courses in each semester of total 15 credits except the courses of Materials & Processes that requires a total of 12 credits in both semesters.

2. Examination results will be announced as per University rules for GPA criteria.

**PUBLIC ADMINISTRATION
(FACULTY OF ARTS)**

A) COURSES FOR BPA(H) DEGREE IN PUBLIC ADMINISTRATION.

1. The course is BPA shall spread over six semesters.
2. It shall consist of Four compulsory subjects with the following scheme.

<u>Subject</u>	<u>Marks</u>	<u>Credits</u>	<u>Semester</u>
English	100	3	1 st Semester
Islamiat	100	3	2 nd Semester
Pak Study	100	3	3 rd Semester
Urdu	100	3	4 th Semester

1st Year

3. 1st & 2nd Semester of 1st year shall consist of 4 courses each
4. 3rd to 6th Semester of 2nd year & 3rd year shall consist of Five(s) courses each.
5. A total of 30 courses having 90 credit shall be completed for the award of BPA(H) alongwith a project of 3 credit (100 marks) and viva voce of 100 marks degree with a minimum of 45% aggregate out of 3000.
6. Viva voce (100 marks) Research report / Internship of six to eight weeks duration (100 marks).

B) COURSES FOR MAS DEGREE IN PUBLIC ADMINISTRATION

1. The courses in MAS shall spread over two semesters for After PGD in Public Administration and Four Semesters after graduation.

2. MAS Prev. 1st & 2nd Semester shall consist of five courses including Research Report/Viva voce in 2nd Semester.
3. MAS Final after PGD & After Prev. shall consist of five courses including two specialization courses in each Semester. In addition Research Report & Viva of 1.5 credit hours each shall also be included in Final Semester.
4. A total of 21 courses having 63 credits shall be completed for the award of MAS Final Degree (After Prev.) with a minimum of 45% aggregate marks out of 2100.
5. A total of 11 courses having 33 credits shall be completed for the award of MAS Final Degree (after PGD) with a minimum of 45% aggregate out of 1100.

C) COURSES FOR MPA PROGRAMME

1. The courses in MPA shall spread over Four Semesters.
2. MPA (Prev.) 1 & 2nd Semester shall consist of five(s) courses each.
3. MPA Final 1st Semester (After Prev. & After Hons.), Shall consist of five courses including two specialization courses. in MPA Final 2nd Semester (After Prev. & After (H) shall consists of Research Report, Research Project & Viva in addition to five courses.
4. Total of 21 courses having 63 credits shall be completed for the award of MPA Final Degree (After Prev.) alongwith research report (100 marks) research project / intership (100 marks) & viva voce (100 marks), with a minimum of 45% aggregate marks out of 2300. A total of 10 courses having 30 credits shall be completed for the award of MPA Final Degree (after honours) alongwith research report (100 marks) Research Project / intership (100 marks) & viva voce (100 marks), with a minimum of 45% aggregate out of 1300

**FACULTY OF COMMERCE
BUSINESS ADMINISTRATION**

**COURSES FOR BBA(H) & MBA(Final) Degree in
Business Administration**

1. The BBA (H) Program shall spread over Six semesters.
2. It shall consist of three compulsory courses with the following scheme.

<u>Subject</u>	<u>Marks</u>	<u>Credits</u>	<u>Offered In.</u>
Islamiat	100	3	1 st Semester
English	100	3	1 st Semester
Pakistan Studies	100	3	2 nd Semester

1st Year

3. 1st & 2nd Semester of 1st year shall consist of seven courses each.
4. 3rd to 6th Semester of 2nd & 3rd year shall consist of six courses each including one Project/Research Report in sixth Semester.
5. A total of 38 courses having 114 credit shall be completed for the award of BBA(H) degree with a minimum of 2.2 CGPR.

MBA Degree

6. MBA(Prev) 1st & 2nd semester shall consist of six courses each.
7. MBA(Final) 3rd & 4th semester shall consist of six courses each including two optional courses for both MBA After Hons. & MBA Final Semesters.

EXAMINATION RULES

1. Pass %age in BBA(H) & MBA shall be 60%
2. All other rules will be as per General Semester Examination rules for the above programme and BBA Pass (Affiliated instituties).

Grade Point Table		
B.B.A. & M.B.A.		
MARKS	GRADE	GRADE POINT
90 & above	A+	4.0
85-89	A	4.0
80-84	A-	3.8
75-79	B+	3.4
71-74	B	3.0
68-70	B-	2.8
64-67	C+	2.4
60-63	C	2.0
Below 60	(FAILS)	0.00

**SHEIKH ZAID ISLAMIC CENTRE
(FACULTY OF ISLAMIC STUDIES)**

**Courses for B.A.(H) & M.A.(Final) Degree in Shaikh
Zayed Islamic Centre**

1. Courses for B.A.(H) SZIC & Computer Technology Program shall consist of the following scheme.
2. Courses for SZIC & Computer technology shall include 12 compulsory courses of 3 credits each with the following distribution.

<u>Year</u>	<u>Semester</u>	<u>No. Of Courses</u>	
1 st year	1 st Semester	3	Courses
1 st year	2 nd Semester	3	Courses
2 nd year	1 st Semester	2	Courses
2 nd year	2 nd Semester	2	Courses
3 rd year	1 st Semester	1	Courses
3 rd year	2 nd Semester	1	Courses

a) In addition to above 12 courses this program will also consist of 13 Major Courses of 3 credits Hours each as per following distribution.

<u>Year</u>	<u>Semester</u>	<u>No. Of Courses</u>	
1 st year	1 st & 2 nd Semester	1	Courses per Semester
2 nd year	1 st & 2 nd Semester	2	Courses per Semester
3 rd year	1 st Semester	3	Courses
3 rd year	2 nd Semester	4	Courses

- b) In addition to the courses mentioned at a) & b) above, this program shall also include 12 courses (two courses per Semester) having 2+1 credits each for Computer Technology including a 3 credit project.
3. A total of 37 courses of 111 credit shall be completed for the award of B.A. (Hons.) degree with a minimum of 45%age out of 3700.

M.A. DEGREE

1. M. A. (Prev.) 1st Semester shall consist six courses & 2nd Semester shall consists of Seven Courses including one Project.
2. M.A.(Final) 3rd & 4th Semester shall consist of six courses each for both M.A. after (Hons) & M.A. final after Previous.
3. A total of 25 courses of 75 credits shall be completed for the award of M.A. degree after Previous and 12 courses of 36 credits for the award of M.A. degree after honours.

FACULTY OF PHARMACY

Pharmacy, being a professional discipline has its own plan of study. The B. Pharm. 4 years degree is spread over 8 semesters. During this period 50 courses equivalent to 156 credit hours on various subjects and aspects of Pharmacy are to be completed. Detailed programme of study is as under:

A: B.PHARM. COURSE SCHEDULE:

B.PHARM. FIRST YEAR

	Ist Semester	Cr.Hr.		IInd Semester	Cr.Hr.
301	Pharmaceutics	3	302	Pharmaceutics	3
303	Pharmaceutics	3	304	Pharmaceutics	3
	Chemistry			Chemistry	
305	Mathematics	3	306	Pharmaceutical Chemistry (Lab.)	3
307	Physiology	4	308	Statistics	3
309	Biochemistry	4	310	Physiology	4
311	Islamic Learning*/ Pak. Studies	3	312	Biochemistry	4
Total Course 6		Cr.Hr. 20	Total Course 6		Cr.Hr. 20

*Ethics for non Muslim

B.PHARM. SECOND YEAR

	IIIrd Semester	Cr.Hr.		IVth Semester	Cr.Hr.
401	Pharmaceutics	3	402	Pharmaceutics	3
403	Pharmaceutics (Lab.)	3	404	Pharmaceutics	3
405	Pharmaceutical Chemistry	3	406	Pharmaceutical Chemistry	3
407	Pharmaceutical Chemistry (Lab.)	3	408	Pharmacology	3
409	Pharmacology	3	410	Pharmacognosy	3
411	Pharmacognosy	3	412	Pharmacognosy (Lab.)	3
413	Sociology	2	414	Economics	2
Total Course 7		Cr.Hr. 20	Total Course 7		Cr.Hr. 20

B. PHARM THIRD YEAR

	Vth Semester	Cr.Hr.		Vth Semester	Cr.Hr.
501	Pharmaceutics	3	502	Pharmaceutics	3
503	Pharmaceutical Chemistry	3	504	Pharmaceutics (Lab.)	3
505	Pharmaceutical Chemistry	3	506	Pharmaceutical Chemistry	3
507	Pharmaceutical Chemistry (Lab.)	3	508	Pharmacognosy	3
509	Pharmacology	3	510	Pharmacology (Lab.)	3
511	Pharmacognosy	3	512	Pharmacognosy (Lab.)	3
Total Course 6		Cr.Hr. 18	Total Course 6		Cr.Hr. 18

B. PHARM. FOURTH YEAR

	VIIth Semester	Cr.Hr.		VIIIth Semester	Cr.Hr.
601	Pharmaceutics	3	602	Pharmaceutics	3
603	Pharmaceutics	3	604	Pharmaceutics	3
605	Pharmaceutical	3	606	Pharmaceutical (Lab.)	3
607	Pharmaceutical (Lab.)	3	608	Pharmacology Chemistry	3
609	Pharmacology Chemistry	3	610	Pharmacognosy Chemistry (Lab.)	3
611	Pharmacology (Lab.)	3	612	Pharmacology	3
613	Pharmacognosy	2	614	Pharmacology	2
Total Course 7		Cr.Hr. 20	Total Course 7		Cr.Hr. 20

B: EXAMINATIONS:

1. All rules of Examination of other Faculties would be observed in the Faculty of Pharmacy, except that the passing

percentage is 50% In each course and result would be calculated on the basis of CGPR.

2. Alphabetical grades would be given and CGRP would be calculated.

3. **GRADING SYSTEM:**

Grades given to a student in each course shall be of two types:

a) **Numerical grade (NG):**

Assessment of performance on the basis of marks out of 100 fixed for a course of 3 or 4 credit hours is NG.

b) **Alphabetical grade (AG):**

Equivalent of numerical grades in terms of alphabets shall be termed as alphabetical grades. (Each letter carries a value in terms of numerical points).

Numeric score	Alphabetic Grade	Grade point
90 & above	A+	4.0
85-89	A	4.0
80-84	A-	3.8
75-79	B+	3.4
71-74	B	3.0
68-70	B-	2.8
64-67	C+	2.4
61-63	C	2.0
57-60	C-	1.8
53-56	D+	1.4
50-52	D	1.0
BELOW	FAILS	0.0

ii) **Grade Point Ratio (GPR):**

Points obtained in each course shall be multiplied by the number of Credit House specified for that course and then a grade point ratio (GPR) shall be calculated. For example, the result of a 1st year student in a semester may be as follows:

COURSE NO	CR. HR.	AG	CR. HR X	GRADE POINTS = GP
301 PHARMACEUTICS	3	A+	3X4.0	12
302 PHARMACEUTICAL	3	A	3X4.0	12
303 ORGANIC CHEM.	3	A-	3X3.8	11.4
304 PHARM.CHEM.	3	B+	3X3.4	10.2
307 PHYSIOLOGY	4	C	4X2.0	8.0
309 BIOCHEMISTRY	4	D+	4 X1.4	5.6
	20			59.2

TOTAL Cr. Hr. = 20

TOTAL GP = 59.2

GPR = $59.2 \div 20 = 2.96$

iii) **Cumulative Grade Point Ratio (CGPR):**

This is obtained by adding all the Grade Points of the courses during 4 years study period and dividing the total by the total number of credit hours.

4. REQUIREMENT FOR THE AWARD OF B.PHARM. DEGREE:

1. A student must have passed all prescribed courses.
2. A student must have obtained a minimum of CGPR of 2.45
3. A student who did not improve short of CGPR after one chance for improvement, the remarks of "Qualifies for B. Pharmacy (condoned)" shall be written on his/her final marks sheet.

C: RULES CONCERNING THE PROMOTION AND IMPROVEMENT OF COURSE:

1. A student would be promoted to next higher class upon clearing 80% of courses.
2. Under fractional grading system D, D⁺ and C⁻ grades equivalent to marks between 50 to 60 are allowed for improvement either for individual grades or short of CGPR.

In case of any misinterpretation and discrepancy Deans' Committee would be the Final authority in deciding any representation.