



Ref: P.O./L.P./2018-11180

Cost of form  
Rs. 2000/=(Non refundable)

**PURCHASE DEPARTMENT  
UNIVERSITY OF KARACHI**

**TENDER DOCUMENT**

**DESIGNING OF WEB BASED SOFTWARE FOR ADMISSIONS,  
EVENING PROGRAM, UNIVERSITY OF KARACHI**

S. No.	Description	Unit Price	Total
<b>1.</b>	<b>Login System</b>		
a.	Multi User		
b.	Multi-Level		
c.	Signup, Sign in, forgot Password, user profile and etc		
d.	User rights and profile setting (add, edit, view and delete levels for all Masters and Reports)		
<b>2.</b>	<b>Dashboard</b>		
a.	Show Master Form		
b.	Show NTS Test Score		
c.	Show merit and test list		
d.	Show Enrollment Form		
<b>3.</b>	<b>Master's Form</b>		
a.	Evening Program for Master (Merit Base and Test Base)		
b.	Main Features Design Algorithm for Choices		
c.	Evening Prospectus 2017-18 page 48 to page 53 required eligibility		
d.	Applicant's Bank Fees Section		
e.	Applicant's Degree Section with image file upload		
f.	Applicant's Choices Section and Applicant's all other fields		
g.	Send email to student after submitting form		
h.	Fees Slip Generate System		
<b>4.</b>	<b>Checking Process for Submitted Form</b>		
a.	Form checking process for valid and invalid data		
b.	Verification of all academic documents		
c.	Sent email to student form approved and cancel		
<b>5.</b>	<b>NTS Data</b>		
a.	Provide Data from NTS requirements		
b.	Update NTS Test Score in database		
<b>6.</b>	<b>Admit Card</b>		
a.	Make admit card		
b.	Send email admit card's link		

	<p><b>7. Auto Generate List</b></p> <ul style="list-style-type: none"> <li>a. Generate Merit List</li> <li>b. Evening Prospectus 2017-18 page 48 to page 53 required eligibility</li> </ul> <p><b>8. Enrollment Form</b></p> <ul style="list-style-type: none"> <li>a. Evening Program of Master Enrollment form</li> </ul> <p><b>9. Checking Process for Enrollment</b></p> <ul style="list-style-type: none"> <li>a. Make system to manage fee system</li> </ul> <p><b>10. Enrollment Card</b></p> <ul style="list-style-type: none"> <li>a. Make Enrollment card data for enrollment section</li> <li>b. Generate Email for Enrollment</li> <li>c. QR Code generated for Enrollment Card and Enrollment Form</li> </ul> <p><b>11. Student's ID Card</b></p> <ul style="list-style-type: none"> <li>a. Make Student's ID Card data for Student Advisor</li> </ul> <p><b>vide Services During Admissions</b></p> <ul style="list-style-type: none"> <li>a. Resolved Students queries</li> <li>b. Other bugs fixing</li> </ul>		
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**Total Amount** \_\_\_\_\_

**(Rupees** \_\_\_\_\_ **Only)**

**(Total Earnest Money Rs.** \_\_\_\_\_ **)**

## **TERMS & CONDITIONS**

- The Procuring Agency may reject all bids at any time prior to the acceptance of a bid under S.P.P., Rules, 2010, amended 2013.
- 2% Bid Security should be deposited on the total cost of the quoted amount with the bidding documents in shape of pay order drawn infavor of University of Karachi.
- Bids not accompanied by the 2% Bid Security will not be considered.
- Copies of the Sales Tax Registration (GST), Sindh Revenue Board (S.R.B.) and NTN are to be attached with the bidding documents.
- The quoted rates shall be inclusive all applicable Govt. Taxes and charges.
- Procurement Committee shall finalize the bids in light of SPP Rules, 2010.
- The bidders are requested to submit their bids along with the bid validity period.
- Complete details specification/information to be provided about the products and firm by the bidder.
- The method of procurement is open competitive bidding single stage one envelop procedure.
- The bids shall be evaluated on the following criteria.
  - Lowest evaluated bid in terms of Value for Money.
  - As per specifications mentioned in the bidding document
- The rates quoted shall be filled in the bidding documents mandatorily.
- The successful bidders who fail to execute the contract shall be liable to forfeiture of their bid security as penalty.
- The last date of issuance of bidding document is 23-05-2018 at 2:00 p.m.
- The last date of receipt of bidding document is 24-05-2018 at 10:30 a.m. The bids shall be opened on the same day at 11:00 A.M. in presence of the bidders who may wish to be present.
- In case of any holiday or disturbance the bids shall be opened on the next working day as per the same schedule.
- The Tender Notice shall be available on the Official website [www.ppra.org.pk](http://www.ppra.org.pk); [www.pprasindh.gov.pk](http://www.pprasindh.gov.pk) as well as Procuring Agency's website [www.uok.edu.pk](http://www.uok.edu.pk)

**Total Amount** \_\_\_\_\_

**(Rupees** \_\_\_\_\_ **Only)**

**(Total Earnest Money Rs.** \_\_\_\_\_ **)**

SIGNATURE OF THE PROPRIETOR  
AND RUBBER STAMP OF THE COMPANY



# TABLE - I

## MASTERS PROGRAMS

S.No.	Program	No. of Seats	Required Eligibility
1.	<b>ADMINISTRATIVE SCIENCE (MAS)</b> (One Year After PGDPA)	120	Postgraduate Diploma in Public Administration (PGDPA)
2.	<b>AGRICULTURE &amp; AGRIBUSINESS MANAGEMENT</b>	50	BS Agriculture/B.Sc.(Hons.) Agriculture
3.	<b>APPLIED MATHEMATICS</b> (Department of Mathematics)	200	i) B.A/B.Sc/B.Tech.(H)/B.E./BCS with Mathematics ii) B.A/B.Sc. Pass with (Mathematics or Diploma in Mathematics ) iii) B.Com. with Diploma in Mathematics
4.	<b>APPLIED PHYSICS</b> (with specialization in Electronics)	60	i) B.Sc. with Physics and Mathematics ii) B.E (Electronics/Electrical) iii) B.Tech.(Hons.) Electronics/ Electrical/Telecommunication)
5.	<b>APPLIED STATISTICS</b>	50	i) B.A/B.Sc./B.Com./M.B.B.S/B.E./BBA ii) Graduation in any discipline
6.	<b>B-Ed. (Special Education)</b>	100	B.A/B.Sc./B.Com.
7.	<b>B-Ed. (Teacher Education)</b> (2 year program after ADE)	50	ADE (Associate Degree in Education)
8.	<b>BOTANY</b>	50	B.Sc. with Botany
9.	<b>CHEMISTRY</b>	60	B.Sc. with Chemistry
10.	<b>COMMERCE (General)</b>	120	B.Com with at least 50% marks
11.	<b>COMMERCE (Insurance)</b>	60	Graduation with at least 50% marks
12.	<b>CRIMINOLOGY</b>	75	Graduation/LLB or Equivalent Degree
13.	<b>ECONOMICS</b>	75	i) B.A/B.Com with Economics ii) B.Sc. with Math / Physics or Statistics (at least one subject)
14.	<b>ECONOMICS &amp; FINANCE</b>	175	Graduation
15.	<b>EDUCATION</b>	50	30 for B.A. with Education 20 for Graduation

S.No.	Program	No. of Seats	Required Eligibility
16.	<b>ENGLISH</b> <b>Note:</b> (Candidates with Functional English are not eligible for admission)	70	i) Graduation (B.A/ B.Sc./B.Com) with at least 45 % marks in Elective, Advance English ii) Graduation (B.A/ B.Sc./B.Com) with at least 55 % marks in English compulsory
17.	<b>ENGLISH</b> Linguistics/Literature (One year)	50	M.A. English (Literature / Linguistics)
18.	<b>ENVIRONMENTAL STUDIES</b>	50	B.Sc./B.Pharm./Pharm-D/B.E./M.B.B.S/ B.Sc. (Nursing) or any relevant science degree
19.	<b>HEALTH, PHYSICAL EDUCATION &amp; SPORTS SCIENCES</b>	60	i) Bachelor in Physical Education(B.P.Ed.) ii) B.A. / B.Sc. (With Physical Education as subject) iii) M.B.B.S. / B.S.P.T. (B.Sc. in Medical Technology/B-Pharm) iv) B.A./B.Sc./B.Com. and participated in any game at college. v) Graduation in any discipline
20.	<b>HUMAN RESOURCE MANAGEMENT</b>	50	Bachelor's degree in any discipline with at least 50% marks. <b>10 seats are reserved for professionals</b>
21.	<b>INTERNATIONAL RELATIONS</b>	70	Graduation
22.	<b>ISLAMIC LEARNING</b>	50	i) B.A.(with Islamic Studies or Arabic Optional) / L.L.B. ii) Shahad-Tul-Aliya
23.	<b>INSTITUTE OF SPACE &amp; PLANETARY ASTROPHYSICS (ISPA)</b> (M.Sc. Space Science & Technology)	50	B.Sc. with Physics and Mathematics / B.E. or Equivalent
24.	<b>M-PHARM. (Pharmaceutics)</b>	45	B-Pharm. / Pharm-D.
25.	<b>M-PHARM. (Pharmacology)</b>	45	B-Pharm. / Pharm-D.
26.	<b>M-PHARM. (Pharmacognosy)</b>	50	B-Pharm. / Pharm-D.
27.	<b>LIBRARY AND INFORMATION SCIENCE</b>	35	Graduation
28.	<b>MASS COMMUNICATION</b>	50	Graduation

S.No.	Program	No. of Seats	Required Eligibility
29.	<b>M.I.B.M.</b> (Industrial & Business Mathematics) ( Department of Mathematics)	50	i) B.A/B.Sc/B.Tech.(H)/B.E./BCS with Mathematics ii) B.A/B.Sc Pass with (Mathematics or Diploma in Mathematics) iii) B.Com. with Diploma in Mathematics
30.	<b>BS (BUSINESS ADMINISTRATION)</b> (Two Years after graduation)	50	Graduation in any discipline with at least 50% marks  <b>NOTE:</b> <ul style="list-style-type: none"> <li>Admission will be granted on the basis of Aptitude Test and minimum qualifying marks in the Test is 50 %</li> <li>Weightage for preparation of merit list is: <b>Academic Record 50% + Aptitude Test 50 %</b></li> <li>After successful completion of two years <b>BS (Business Administration)</b>, the candidate will be eligible for Admission in 1.5 years MBA.</li> </ul>
31.	<b>MICROBIOLOGY</b>	35	i) B.Sc. with Microbiology ii) MBBS/BDS/B.Sc. in Life Sciences discipline with Microbiology Certificate Course (MCC).
32.	<b>PETROLEUM TECHNOLOGY</b>	60	i) B.Sc. with Mathematics ii) B.E. iii) B.Tech.(Hons.) in (Petroleum / Chemical / Mechanical)
33.	<b>PHYSICS</b> (with specialization in Electronics and Communication)	40	B.Sc. (with Physics) or Equivalent
34.	<b>PHYSIOLOGY</b>	50	i) B.Sc. Biology group (with Microbiology / Biochemistry / Botany / Zoology / Chemistry) ii) B.Sc.(Physiotherapy) / B.Sc.(Nursing) iii) D.V.M / M.B.B.S.
35.	<b>POPULATION SCIENCES</b> (Department of Sociology)	50	Graduation
36.	<b>PSYCHOLOGY</b>	50	i) 35 seats for Graduation with Psychology ii) 15 seats for Graduation without Psychology
37.	<b>PUBLIC ADMINISTRATION</b>	60	Graduation
38.	<b>PUBLIC POLICY</b> (Department of Political Science)	75	Graduation

S.No.	Program	No. of Seats	Required Eligibility
39.	<b>POLITICAL SCIENCE</b>	40	B.A. with Political Science
40.	<b>QUR'AN AND SUNNAH</b>	80	i) B.A.(with Islamic Studies or Arabic Optional) / L.L.B. ii) Shahad-Tul-Aliya
41.	<b>SOCIOLOGY</b>	75	Graduation
42.	<b>TRANSPORT MANAGEMENT (MTM)</b> (Department of Economics)	75	Graduation
43.	<b>URDU</b>	50	Graduation
44.	<b>WOMEN'S &amp; GENDER STUDIES</b>	50	Graduation

### M.S. (Masters of Studies) PROGRAM

S.No.	Program	No. of Seats	Required Eligibility
1.	<b>REMOTE SENSING &amp; GEOGRAPHICAL INFORMATION SYSTEMS (RS/GIS)</b> <b>Note:</b> (Admission will be granted on the basis of Aptitude Test ) Minimum qualifying marks in the Test is 50% Weightage for preparation of Merit List is: <b>Academic Record = 50%</b> <b>Aptitude Test = 50%</b>	20  15	M.Sc./M.A. in Geography, Four (4) years BS in Geography, BS Remote Sensing and GIS or minimum 16 years of education (HEC) Recognized Institutes / Universities) M.Sc./M.A. with Allied Sciences * (Geology, Environmental Sciences or Engg., Civil Engg., Forestry, Agriculture, Town Planning, City & Regional Planning, Oceanography, Electrical Engg., Mechanical Engg., Zoology, Botany, Mathematics, Computer Sciences, Physics, Applied Physics, Public Health, Medical Science Disciplines, Education, Epidemiology, Land Management, Landscape Architecture, Archeology and Architecture.  * These candidates are required to complete the deficiency courses (The students have to pay Rs.6,000/= per course. The total number of deficiency courses are 03)



## TABLE - II

### DIPLOMA PROGRAMS

S.No.	Program	No. of Seats	Required Eligibility
1.	<b>APPLIED GENETICS</b> <b>Note:</b> (Admission will be granted on the basis of Aptitude Test ) Minimum qualifying marks in the Test is 50 % Weightage for preparation of Merit List is: Academic Record = 50% Aptitude Test - 50%	35	Minimum Sixteen years of education with biological sciences including Medical / Dental / Physiotherapy/ Agriculture / Medical Technology / Psychology/Pharmaceutical / Veterinary Sciences.
2.	<b>ASSESSMENT, COUNSELING &amp; PSYCHOTHERAPY</b>	40	Masters degree in Psychology
3.	<b>AUDIOLOGY AND SPEECH PATHOLOGY (PGD Special Education, leading to Masters)</b>	50	B.A., B.Sc. & B.Com.
4.	<b>COMPUTER &amp; INFORMATION SCIENCES (PGDCIS)</b>	50	B.A., B.Sc. & B.Com. or Equivalent
5.	<b>CONTEMPORARY ARABIC</b>	50	Certificate in Arabic Language
6.	<b>CRIMINOLOGY</b>	50	Graduation / LLB
7.	<b>ECONOMICS &amp; FINANCE (PGD)</b>	50	Graduation
8.	<b>ENVIRONMENTAL STUDIES</b>	80	B.Sc. / B. Pharm./Pharm-D / B.E./ M.B.B.S. or other relevant science degree
9.	<b>FUNCTIONAL ARABIC (PGD)</b>	50	Graduation with Arabic / Diploma in Arabic / Al-Shahadat ul Aliya
10.	<b>HUMAN RESOURCE MANAGEMENT (PGDHRM)</b>	50	Graduation
11.	<b>INCLUSIVE EDUCATION(PGD)</b>	100	B.A., B.Sc. & B.Com.
12.	<b>INDUSTRIAL AND ORGANIZATIONAL PSYCHOLOGY</b>	50	(i) Masters degree in Psychology (ii) Professional degree
13.	<b>INVESTIGATIVE PSYCHOLOGY</b>	50	Graduation
14.	<b>LOCAL GOVERNMENT (DLG) (leading to Masters)</b>	50	Graduation

S.No.	Program	No. of Seats	Required Eligibility
15.	PERSIAN	50	Intermediate with Certificate in Persian from Karachi University
16.	PETROLEUM TECHNOLOGY (PGD)	40	B.Sc. Pre Engineering, B.E./ B.Tech.(H)
17.	PUBLIC ADMINISTRATION (PGDPA) (leading to MAS)	120	Graduation, M.B.B.S., L.L.B., B.E. or Equivalent
18.	PUBLIC ADMINISTRATION AND PUBLIC POLICY ANALYSIS (PGDPA&PPA)	60	Graduation
19.	PUBLIC POLICY (Leading to M.A. in Public Policy) (Department of Political Science)	50	Graduation
20.	QURANIC ARABIC LANGUAGE	50	Certificate in Arabic Language
21.	SPORTS ADMINISTRATION AND MANAGEMENT (PGD-SAM)	50	i) BS/M.Sc./M.A. in Health, Physical Education and Sports Sciences. ii) BS/D.P.T./M.Sc. in Physiotherapy iii) M.B.B.S./Pharm-D/M.P.A./MBA/M.Com.
22.	SPECIAL EDUCATION (PGD) (leading to Masters)	50	B. A., B. Sc., B. Com.
23.	SUPPLY CHAIN MANAGEMENT (PGD) (leading to Masters)	50	Graduation
24.	URDU (PGD) FOR FOREIGNERS	45	Graduation or equivalent (Only those Foreign students are eligible who have successfully completed their certificate course for Urdu Language)

TABLE - III

**CERTIFICATE COURSES**

S.No.	Program	No. of Seats	Required Eligibility
1.	MICROBIOLOGY (MCC)	45	Candidates possessing MBBS / BDS / B.Sc. in any Life Sciences discipline.
2.	URDU (One Year Professional Certificate Course (Teaching of Urdu)	45	Graduation or equivalent
3.	URDU (One Year Certificate Course for Foreigners)	45	Graduation or equivalent
4.	WOMEN'S STUDIES	45	Graduation or equivalent



# Instruction to Bidders (ITB)

## Preparation of Bids

- 1. Scope of Work** The *University of Karachi* plans to develop / acquire a comprehensive integrated solution for all the functional needs and requirements of *Designing of Web Based Software* as described in later pages.
- 2. Method and Procedure of Procurement** National Competitive Bidding Single Stage *Single Envelope* Procedure as per SPP Rules 2010 (updated 2013)
- 2. Language of Bid** The bid prepared by the Bidder, as well as all correspondence and documents relating to the bid exchanged by the Bidder and the Procuring Agency, shall be written in English language
- 3. Documents Comprising the Bid** The bid prepared by the Bidders shall comprise the following components:
  - (a) Price Schedule completed in accordance with ITB Clauses 4, 5 and 6.
  - (b) Bid security furnished in accordance with ITB Clause 9.
- 4. Bid Prices**
  - 4.1 The Bidder shall indicate on the appropriate Price Schedule the unit prices (where applicable) and total bid price of the *Designing of Web Based Software* it proposes to supply under the contract.
  - 4.2 The prices shall be quoted inclusive of all taxes, stamps, duties, levies, fees and installation and integration charges imposed till the delivery of services specified in the Schedule of Requirements. No separate payment shall be made for the incidental services.
  - 4.3 Prices quoted by the Bidder shall remain fixed during the Bidder's performance of the contract and not subject to variation on any account, unless otherwise specified in the Bid Data Sheet.
  - 4.4 Prices shall be quoted in Pak Rupees unless otherwise specified in the Bid Data Sheet.
- 5. Bid Form** The Bidder shall complete the Bid Form and the appropriate Price Schedule furnished in the bidding documents, indicating the *Designing of Web Based Software* to be supplied.
- 6. Bid Currencies** Prices Shall be quoted in Pak Rupees.
- 7. Documents Establishing Bidder's Eligibility and Qualification** The Bidder shall furnish, as part of its bid, documents establishing the Bidder's eligibility to bid and its qualifications to perform the contract if its bid is accepted.
  - (a) That the Bidder has the financial and technical capability necessary to perform the contract;
  - (b) That the Bidder meets the qualification criteria listed in the Bid Data Sheet.

- 8. Documents**  
*“Designing of Web Based Software”*  
**Eligibility and Conformity to Bidding Documents**
- The documentary evidence of conformity of the *Designing of Web Based Software* to the bidding documents may be in the form of literature and data.
- 9. Bid Security**
- 9.1 The bid security is required to protect the Procuring agency against the risk of Bidder’s conduct, which would warrant the security’s forfeiture
- The bid security shall be denominated in the currency of the bid:
- (a) 2% Bid Security should be deposited with the bid;
  - (b) be submitted in its original form; copies will not be accepted;
  - (c) remain valid for a period of at least 14 days beyond the original validity period of bids, or at least 14 days beyond any extended period of bid validity
- 9.2 Bid securities shall be released to the unsuccessful bidders once the contract has been signed with the successful bidder or the validity period has expired.
- 9.3 The successful Bidder’s bid security shall be discharged upon the Bidder signing the contract, and furnishing the performance security.
- 9.4 The bid security may be forfeited:
- (a) if a Bidder withdraws its bid during the period of bid validity or
  - (b) in the case of a successful Bidder, if the Bidder fails:
    - (i) to sign the contract in accordance
- 10. Period of Validity of Bids**
- 10.1 Bids shall remain valid for the period specified in the Bid Data Sheet after the date of bid submission prescribed by the Procuring agency. A bid valid for a shorter period shall be rejected by the Procuring agency as non responsive.
- 10.2 In exceptional circumstances, the Procuring Agency may solicit the Bidder’s consent to an extension of the period of validity. The request and the responses thereto shall be made in writing. The bid security shall also be suitably extended as per Rule-38 of SPP Rules, 2010 (updated 2013). A Bidder may refuse the request without forfeiting its bid security. A Bidder granting the request will not be required nor permitted to modify its bid.

### **Submission of Bids**

- 12. Sealing and Marking of Bids**
- 12.1 The Bidder shall seal the original envelopes, duly marking the envelopes as “ORIGINAL BID”. The outer envelopes shall be addressed to the Procuring agency at the address given in the Bidding Documents, and carry statement “DO NOT OPEN BEFORE [24-05-2018].
- 12.2 If the outer envelope is not sealed and marked as required, the Procuring Agency shall assume no responsibility for the bid’s misplacement or premature opening.

- 13. Deadline for Submission of Bids**
- 13.1 Bids must be received by the Procuring Agency at the address specified in Bidding Documents, not later than the time and date specified in the Bid Data Sheet.
- 13.2 The Procuring Agency may, at its discretion, extend this deadline for the submission of bids by amending the bidding documents. In such case all rights and obligations of the Procuring agency and bidders previously subject to the deadline will thereafter be subject to the deadline as extended.

- 14. Late Bids**
- Any bid received by the Procuring Agency after the deadline for submission of bids prescribed by the Procuring agency shall be rejected and returned unopened to the Bidder.

- 15. Modification and Withdrawal of Bids**
- 15.1 The Bidder may modify or withdraw its bid after the bid's submission, provided that written notice of the modification, including substitution or withdrawal of the bids, is received by the Procuring agency prior to the deadline prescribed for submission of bids.
- 15.2 No bid may be modified after the deadline for submission of bids.
- 15.3 No bid may be withdrawn in the interval between the deadline for submission of bids and the expiry of the period of bid validity. Withdrawal of a bid during this interval may result in the Bidder's forfeiture of its bid security.

#### **Opening and Evaluation of Bids**

- 16. Opening of Bids by the Procuring agency**
- 16.1 The Procuring agency shall open all bids in the presence of bidders' representatives who choose to attend, at the time, on the date, and at the place specified in the Bid Data Sheet. The bidders' representatives who are present shall sign a register/attendance sheet evidencing their attendance.
- 16.2 The bidders' names, bid modifications or withdrawals, bid prices, discounts, and the presence or absence of requisite bid security and such other details as the Procuring agency may consider appropriate, will be announced at the opening.

- 17. Clarification of Bids**
- During evaluation of the bids, the Procuring agency may ask the Bidder for a clarification of its bid. The request for clarification and the response shall be in writing, and no change in the prices or substance of the bid shall be sought, offered, or permitted.

- 18. Preliminary Examination**
- 18.1 The Procuring agency shall examine the bids to determine whether they are complete, whether any computational errors have been made, whether required sureties have been furnished, whether the documents have been properly signed, and whether the bids are generally in order.
- 18.2 Arithmetical errors will be rectified on the following basis. If there is a discrepancy between the unit price and the total price that is obtained by multiplying the unit price and quantity, the unit price shall prevail, and the total price shall be corrected. If the Supplier does not accept the correction of the errors, its bid will be rejected, and its bid security may be forfeited. If

there is a discrepancy between words and figures, the amount in words will prevail.

18.3 Prior to the detailed evaluation, the Procuring agency will determine the substantial responsiveness of each bid to the bidding documents. A substantially responsive bid is one which conforms to all the terms and conditions of the bidding documents without material deviations. Procuring agency's determination of a bid's responsiveness is to be based on the contents of the bid itself.

18.4 If a bid is not substantially responsive, it will be rejected by the Procuring agency and may not subsequently be made responsive by the Bidder by correction of the nonconformity.

**19. Evaluation and Comparison of Bids**

19.1 The Procuring agency will evaluate and compare the bids which have been determined to be substantially responsive.

19.2 The Procuring agency's evaluation of a bid will be on delivery to consignee's end inclusive of all taxes, stamps, duties, levies, fees and execution charges imposed till the delivery location.

**20. Contacting the Procuring agency**

20.1 No Bidder shall contact the Procuring agency on any matter relating to its bid, from the time of the bid opening to the time of announcement of Bid Evaluation Report. If the Bidder wishes to bring additional information to the notice of the Procuring agency, it should do so in writing.

20.2 Any effort by a Bidder to influence the Procuring agency in its decisions on bid evaluation, bid comparison, or contract award may result in the rejection of the Bidder's bid.

**21. Post-qualification**

21.1 In the Procuring agency may determine to its satisfaction whether that selected Bidder having submitted the lowest evaluated responsive bid is qualified to perform the contract satisfactorily.

21.2 The determination will take into account the Bidder's financial and technical capabilities. It will be based upon an examination of the documentary evidence of the Bidder's qualifications submitted by the Bidder, pursuant to ITB Clause 7 as well as such other information as the Procuring agency deems necessary and appropriate.

21.3 An affirmative determination will be a prerequisite for award of the contract to the Bidder. A negative determination will result in rejection of the Bidder's bid, in which event the Procuring agency will proceed to the next lowest evaluated bid to make a similar determination of that Bidder's capabilities to perform satisfactorily.

**22. Award Criteria**

The Procuring agency will award the contract to the successful Bidder whose bid has been determined to be substantially responsive and has been determined to be the lowest evaluated bid, provided further that the Bidder is determined to be qualified to perform the contract satisfactorily.

- 23. Procuring agency's Right to Accept any Bid and to Reject any or All Bids**
- 23.1 Subject to relevant provisions of SPP, Rules, 2010 (amended 2013), the Procuring agency reserves the right to accept or reject any bid, and to annul the bidding process and reject all bids at any time prior to contract award.
- 23.2 Pursuant to Rule 45 of SPP Rules 2010 (updated 2013), Procuring agency shall hoist the evaluation report on Authority's web site, and intimate to all the bidders seven days prior to notify the award of contract.
- 24. Notification of Award**
- Prior to the expiration of the period of bid validity, the Procuring agency shall notify the successful Bidder in writing, that its bid has been accepted.
- 25. Signing of Contract**
- 25.1 At the same time as the Procuring agency notifies the successful Bidder that its bid has been accepted, the Procuring agency will send the Bidder the Contract Form provided in the bidding documents, incorporating all agreements between the parties.
- 25.2 Within the period specified in BDS, of receipt of the Contract Form, the successful Bidder shall sign and date the contract and return it to the Procuring agency.
- 26. Performance Security**
- Failure of the successful Bidder to comply with the requirement of ITB Clause 25 shall constitute sufficient grounds for the annulment of the award and forfeiture of the bid security, in which event the Procuring agency may make the award to the next lowest evaluated Bidder or call for new bids.
- 27. Corrupt or Fraudulent Practices**
- 27.1 The Government of Sindh requires that Procuring agency's (including beneficiaries of donor agencies' loans), as well as Bidders/Suppliers/Contractors under Government-financed contracts, observe the highest standard of ethics during the procurement and execution of such contracts. In pursuance of this policy, the SPPRA, in accordance with the SPP Act, 2009 and Rules made thereunder:
- (a) **"Corrupt and Fraudulent Practices"** means either one or any combination of the practices given below;
- a. **"Coercive Practice"** means any impairing or harming, or threatening to impair or harm, directly or indirectly, any party or the property of the party to influence the actions of a party to achieve a wrongful gain or to cause a wrongful loss to another party;
- b. **"Collusive Practice"** means any arrangement between two or more parties to the procurement process or contract execution, designed to achieve with or without the knowledge of the procuring agency to establish prices at artificial, noncompetitive levels for any wrongful gain;
- c. **"Corrupt Practice"** means the offering, giving, receiving or soliciting, directly or indirectly, of anything of value to influence the acts of another party for wrongful gain;
- d. **"Fraudulent Practice"** means any act or omission, including a misrepresentation, that knowingly or recklessly misleads, or attempts to mislead, a party to obtain a financial or other benefit or to avoid an obligation;



- (b) **“Obstructive Practice”** means harming or threatening to harm, directly or indirectly, persons or their property to influence their participation in a procurement process, or affect the execution of a contract or deliberately destroying, falsifying, altering or concealing of evidence material to the investigation or making false statements before investigators in order to materially impede an investigation into allegations of a corrupt, fraudulent, coercive or collusive practice; or threatening, harassing or intimidating any party to prevent it from disclosing its knowledge of matters relevant to the investigation or from pursuing the investigation, or acts intended to materially impede the exercise of inspection and audit rights provided for under the Rules.

## Bid Data Sheet

The following specific data for the *Laboratory Equipment's* to be procured shall complement, supplement, or amend the provisions in the Instructions to Bidders (ITB). Whenever there is a conflict, the provisions herein shall prevail over those in ITB.

<b>Introduction</b>	
<b>ITB 1</b>	<b>Name and address of Procuring Agency:</b> <i>University of Karachi, Karachi.</i>
<b>ITB 1</b>	<b>Name of Contract.</b> <i>“Designing of Web Based Software”</i>
<b>Bid Price and Currency</b>	
<b>ITB 4</b>	Prices quoted by the Bidder shall be <i>“fixed” and in” Pak Rupees”</i>
<b>Preparation and Submission of Bids</b>	
<b>ITSB 19</b>	<i>Qualification requirements:</i>  <ol style="list-style-type: none"> <li>1)     NTN</li> <li>2)     Sales Tax</li> <li>3)     Registration with SRB for works &amp; services</li> <li>4)     Minimum three years’ experience relevant field</li> <li>5)     Turnover of at least last three years</li> </ol>
<b>ITB 7</b>	<b>Amount of bid security.</b> As per SPP –Rules, 2010, Clause 37(1)
<b>ITB 8</b>	<b>Bid validity period.</b> 90 days
<b>ITB 10</b>	<b>Number of copies.</b> <i>One Original</i>
<b>ITB 19.1</b>	<b>Deadline for bid submission.</b> <i>24-05-2018 at 11:00 hours</i>
<b>ITB 20</b>	<b>Bid Evaluation:</b> <ul style="list-style-type: none"> <li>○ Lowest evaluated bid in terms of Value for Money.</li> <li>○ As per specifications mentioned in the bidding document.</li> </ul>
	<b>Under following conditions, Bid will be rejected:</b> <ol style="list-style-type: none"> <li>1. Conditional tenders/bids;</li> <li>2. Bids not accompanied by bid security (Earnest Money);</li> <li>3. Bids received after specified date and time;</li> <li>4. Bidder submitting any false information;</li> <li>5. Black Listed Firms by Sindh Government or any entity of it</li> </ol>

**SUMMARY SHEET**  
**TENDER NOTICE**

<b>S. No.</b>	<b>Bid Value</b>	<b>Price in PKR</b>

<b>Total Bid Value in PKR</b>		
<b>Earnest Money @ 2% in PKR</b>		
<b>Pay Order/Demand Draft No:</b>		<b>Date:</b>
<b>Signature :</b>	<b>Seal :</b>	