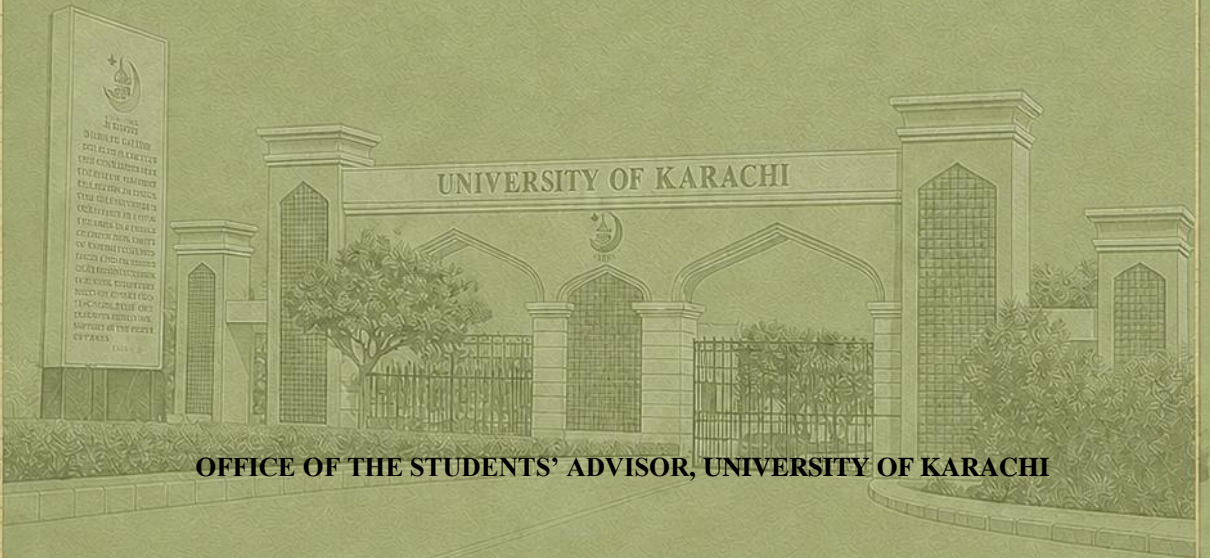




STUDENT HANDBOOK 2026

UNIVERSITY OF KARACHI



OFFICE OF THE STUDENTS' ADVISOR, UNIVERSITY OF KARACHI

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About Student Handbook – University of Karachi

This Student Handbook has been prepared by the Office of the Students' Advisor, University of Karachi, to provide students with essential information regarding academic policies, campus services, and student conduct.

This Handbook also outlines students' rights and responsibilities as members of the University community, including expectations regarding conduct, use of University facilities, and participation in academic and co-curricular activities. As a student of the University of Karachi, it is your responsibility to read this Handbook carefully to familiarize yourself with the University environment and expectations.

The Handbook should be read in conjunction with the University's Student Code of Conduct and all relevant academic regulations. The provisions stated in this Handbook do not constitute a binding contract between the student and the University. While every effort has been made to ensure that the information provided is accurate and up to date, it remains subject to change.

The University of Karachi reserves the right to make changes to admission procedures, fee structures, academic programs, course offerings, grading policies and general regulations without prior notice.

For any queries or concerns, students are advised to contact the relevant offices and departments as outlined in this Handbook.

Students are discouraged from directly contacting senior University administration unless absolutely necessary. For significant concerns, students should approach the appropriate administrative office or designated channels or write to studentadvisor@uok.edu.pk, while routine queries should be addressed to the respective department or support office.



Definitions

For the purpose of this Student Handbook, the following terms shall have the meanings assigned below:

University refers to the University of Karachi.

Student means any individual formally enrolled in an academic programme of the University, including undergraduate, graduate, postgraduate, diploma, or certificate programmes.

University Community includes all students, faculty, administrative staff, and any individual engaged in academic or co-curricular activities within the University.

Academic Activity includes lectures, tutorials, laboratory work, seminars, fieldwork, online classes, assignments, examinations, and research-related work.

Academic Misconduct refers to any violation of academic integrity, including plagiarism, cheating, fabrication of data, or unauthorized assistance etc.

Non-Academic Misconduct refers to behavior that violates University rules outside academic activities, including disruption, harassment, or damage to property etc.

Offence means any act or omission that constitutes a breach of University rules, regulations, or policies.

On-Campus refers to all University premises, including departments, offices, libraries, laboratories, hostels, and other facilities.

Off-Campus (University-Related Activities) refers to locations outside campus where a student represents the University, including events, internships, competitions, and study tours.

Plagiarism is the act of presenting another's work or ideas as one's own without proper acknowledgment.

Cheating includes any dishonest act to gain unfair academic advantage during assessments or examinations.

Impersonation means assuming another person's identity, particularly in academic activities such as examinations.

University Property includes all physical and digital assets owned or managed by the University.

Disciplinary Authority refers to designated bodies or officials authorized to address misconduct and enforce disciplinary actions.

About the University of Karachi

The University of Karachi was established in 1951 as a Federal University and became a provincial institution in 1962. From its early beginnings in a small facility near Civil Hospital, it has grown into one of Pakistan's largest and most prestigious universities, now located on University Road, Karachi.

The University offers a wide range of programmes including BS, MS, M.Phil., and Ph.D., along with diploma and certificate courses across disciplines such as Arts & Social Sciences, Science, Pharmacy, Education, Islamic Studies, Management & Administrative Sciences, Engineering, Medicine, and Law.

With a student population exceeding forty thousand, the University represents diverse cultural, linguistic, and socio-economic backgrounds from across Pakistan and abroad. This diversity fosters an inclusive academic environment and promotes cross-cultural understanding.

The University also functions as an affiliating and examining body for over 145 colleges and conducts examinations for a large number of students annually. Its academic standards and research contributions have earned recognition in international rankings.

To ensure continuous improvement, the University has established institutional mechanisms such as the Quality Enhancement Cell (QEC) and the Office of Research Innovation and Commercialization (ORIC), supporting academic quality, research development, and collaboration.

The University of Karachi remains committed to excellence in education, research, and community engagement, preparing students to contribute effectively to society.



Faculties of the University of Karachi

The University of Karachi offers academic programmes through a diverse range of faculties, enabling interdisciplinary learning and research across multiple fields.

The University comprises the following faculties:

1. **Faculty of Arts & Social Sciences** – focuses on humanities, social sciences, and critical inquiry.
2. **Faculty of Science** – offers programmes in natural and physical sciences with emphasis on research and innovation.
3. **Faculty of Management & Administrative Sciences** – prepares students for careers in business, management, and public administration.
4. **Faculty of Education** – focuses on teacher education, pedagogy, and educational leadership.
5. **Faculty of Islamic Studies** – promotes the study of Islamic teachings, history, and thought.
6. **Faculty of Law** – provides education in legal studies and justice systems.
7. **Faculty of Pharmacy & Pharmaceutical Sciences** – offers specialized education in pharmaceutical sciences and healthcare.
8. **Faculty of Engineering** – focuses on technical education and applied engineering disciplines.
9. **Faculty of Medicine** – supports medical education and research in health sciences.

Each faculty operates through its respective departments and institutes, ensuring the delivery of quality education and research in line with national and international standards.



Office of the Students' Advisor

The University of Karachi facilitates student engagement and welfare through the Office of the Students' Advisor. (OSA)

The Office serves as a central platform for supporting students in co-curricular and extracurricular activities, promoting a balanced academic experience. It oversees and coordinates officially recognized student societies, events, and student-led initiatives across the University.

The Office also provides guidance to students on matters related to personal development, participation in campus activities, and general student concerns. It plays a key role in fostering leadership, teamwork, and a sense of community among students.

In addition, the Office acts as a link between students and the University administration, facilitating communication and ensuring that student issues are addressed through appropriate channels.

Students are encouraged to engage with the Office of the Students' Advisor to enhance their overall University experience and actively participate in campus life.

Contact Office of the Students Advisor: 02199261357

Email: studentadvisor@uok.edu.pk



Official Student Societies

The University of Karachi promotes student development through its officially recognized student societies, which provide platforms for academic, cultural, and social engagement.

Operating under the supervision of the Office of the Students' Advisor, these societies enable students to participate in co-curricular and extracurricular activities that complement their academic learning and enhance personal growth.

The University hosts a range of societies, including the Arts & Culture Society, Debate, Discussion & Dialogue Society, Theatre & Drama Society, Civic & Social Responsibility Society, Music Society, Sports Society, Inclusive Students' Society, Quiz Society, and Kashmir Society. These societies actively participate in competitions and events at institutional, national, and international levels.

Through these platforms, students develop leadership, communication, teamwork, and organizational skills. Activities such as workshops, competitions, performances, and community initiatives provide opportunities for creative expression and social engagement.

All societies are required to operate in accordance with University policies and ethical standards. Students are encouraged to actively participate in these societies to enrich their University experience and contribute positively to campus life.



Students can join these societies here:

https://docs.google.com/forms/d/e/1FAIpQLSe9QojLub0ejC-svuRy37DMa1nfFZ45IgUizSe-HrqglR8g_w/viewform?usp=pp_url

The office of the Students Advisor has the following official Student Societies under its umbrella:

Arts & Culture Society (ACS)

Provides a platform for artistic expression and cultural engagement through activities such as literary sessions, workshops, exhibitions, and creative events, fostering creativity and intercultural understanding.

Civic & Social Responsibility Society (CSR)

Engages students in community service, social awareness, and sustainability initiatives, promoting responsible citizenship and social impact.

Debate, Discussion & Dialogue Society (KUDS)

Promotes public speaking, critical thinking, and structured dialogue. The society organizes training sessions and participates in debate competitions at various levels.

Inclusive Students Society (ISS)

Supports differently-abled students by promoting accessibility, inclusion, and equal participation in academic and campus life.

Kashmir Society (KUKS)

Raises awareness on humanitarian and regional issues, promoting dialogue, advocacy, and student engagement on matters of social and global significance.

Music Society (KUMS)

Provides opportunities for musical training and performance, promoting cultural heritage and creative collaboration among students.

Quiz Society (KUQS)

Encourages intellectual engagement through quiz competitions, fostering critical thinking, teamwork, and academic excellence.

Sports Society (KUSS)

Promotes physical fitness, teamwork, and sportsmanship through organized sports activities and competitions.

Students are encouraged to actively participate in these societies to enhance their personal, academic, and professional development.

Theatre & Drama Society (KUTDS)

Encourages performance arts and creative expression through stage productions addressing social and cultural themes, contributing to artistic and intellectual development.



Office of the International / Foreign Student' Advisor

The University of Karachi facilitates international students through the Office of the International / Foreign Student Advisor.

The University attracts students from various countries, contributing to a diverse and inclusive academic environment that promotes cross-cultural interaction.

The Office provides guidance on admissions, enrollment, and academic processes for international students and also assists with administrative matters.

In addition, the Office supports international students throughout their academic journey and encourages their participation in co-curricular activities and University events.

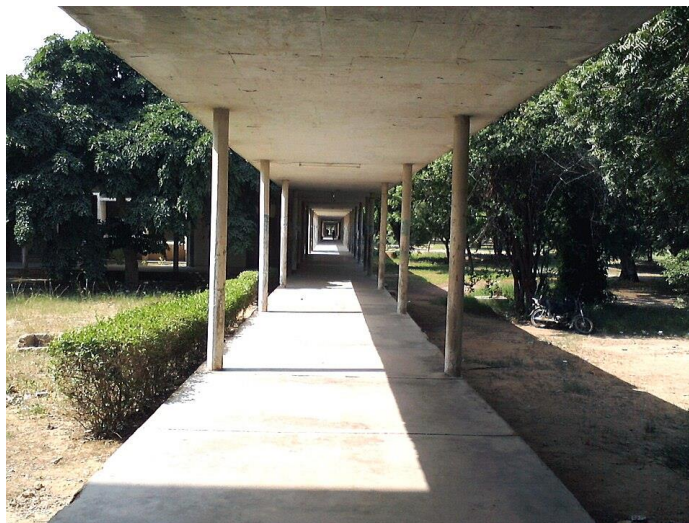
The Office also organizes orientation activities and events to help international students integrate into campus life and adapt to the local environment.

Students are encouraged to approach the Office for guidance and support in academic, administrative, and cultural matters.

Contact: Foreign Students' Advisor Office, Ground Floor, New Administration Building, University of Karachi

Direct Phone: 02199261330 Phone Ext: 2554

Email: foreignsa@uok.edu.pk



Expected Student Conduct

Students of the University of Karachi are expected to uphold the values of integrity, discipline, and mutual respect in all academic and non-academic activities (see [Annex A](#)).

- ◆ No activity or slogan against Islam, the Ideology of Pakistan, or national integrity shall be tolerated.
- ◆ Academic excellence and resolution of academic matters should remain a priority.
- ◆ Interference in administrative affairs is prohibited.
- ◆ Respect for the sanctity of the University must be maintained at all times.
- ◆ Students must respect teachers and follow their guidance.
- ◆ Misuse of University property, including transport, is not permitted.
- ◆ Students must cooperate with security staff to maintain discipline.
- ◆ The campus must remain free from smoking, *gutka*, drugs, and intoxicants; their use or trade is strictly prohibited.
- ◆ Carrying firearms or weapons is strictly forbidden and may lead to legal action.
- ◆ Ethical conduct must be maintained on social media.
- ◆ Students must contribute to campus cleanliness and avoid wall-chalking or unauthorized posters.
- ◆ Activities that promote division on regional, linguistic, or sectarian grounds are not allowed.
- ◆ Entry into residential areas should be avoided; students must remain within academic zones.
- ◆ Co-curricular activities must be conducted under the supervision of the



relevant Student Affairs Advisor.

- ◆ Prior written permission is required (at least five days in advance) to organize any event.
- ◆ Students must comply with all University rules, including maintaining at least 75% attendance.
- ◆ Violations may result in disciplinary or legal action.
- ◆ Non-academic or external elements disrupting the environment must be discouraged, and students should assist administration in maintaining discipline.

SOPs for Students' Entry

- ◆ Students are required to carry their original University Student ID Card at all times for entry into the campus (see [Annex B](#)).
- ◆ In case of a lost or misplaced ID card, students may be granted temporary entry upon presenting a clear image of the ID card or any valid University document confirming their current student status.
- ◆ Students must then report to the Office of the Students' Advisor (OSA) to apply for a replacement card upon payment of the prescribed fee. This provision is strictly for exceptional circumstances only and must not be used as a routine practice.
- ◆ Security staff on duty are authorized to ask any person entering KU to prove/show their identity and wear the university identity card.

University ID Card

- ◆ Each student will receive a university Card from the department. If the card is lost or destroyed, a duplicate copy of it will be issued on payment of fee prescribed by the OSA.



- ◆ Students are required to carry their identity cards at all times and present them when requested by University authorities (see [Annex B](#)).
- ◆ Members of the university security team, administrative staff, and faculty members have been empowered with the authority to confiscate student identification cards in case they see any violation of the Code of Conduct for investigative purposes. Failure to comply may lead to a fine or any other disciplinary action.

Misuse of Identification

- ◆ Misuse of identification is a violation of the Code of Conduct and includes giving access or lending your university student card to someone else/an outsider to get past security will be subject to strict disciplinary action.
- ◆ Any student found tampering with, changing the photograph on the identity card, and/or preparing a forged identity card will be subject to disciplinary action.

False Representation

Forgery, alteration, unauthorized possession, or use of university's documents, records, or instruments of identification and forged or fraudulent communications (paper or electronic mail) can lead to disciplinary actions against the student.

Campus Dress Etiquette

Dress should be modest, neat, and suitable for an academic environment. Revealing, offensive, or inappropriate attire, including clothing with objectionable language or graphics, is not permitted. Dress should not violate the advisory outlined by the University (see [Annex C](#)).



Student Entry Restriction – KU Staff Town

Students are not allowed to enter the university’s Staff Town unless invited by a faculty member or if their entry has been registered in advance with the campus office.

Prior Permissions

Prior written permission through the Office of the Student’s Advisor is required for the following:

- ◆ Organizing co-curricular or extracurricular activities on campus.
- ◆ Inviting government officials, external speakers, or foreign dignitaries to campus.
- ◆ Inviting guests onto University premises.
- ◆ Holding any form of demonstration or congregation within the campus.
- ◆ After permission, such activities may only be conducted at designated locations and within approved time slots, and must not disrupt academic or administrative activities.

Ragging and Bullying

Ragging and bullying are expressions of aggression via verbal, electronic, written, or physical communication, psychological and/or emotional behaviors towards an individual and/or group, by an individual and/or group. Such behaviors put individuals at risk of harm and cause emotional distress. Ragging and bullying are prohibited at University of Karachi, and any student subjected to such behavior or a witness to it should report it to the relevant office, OSA/Department Chair/hostel wardens immediately.



Ragging and bullying include any behavior that causes physical, psychological, or emotional harm, or undermines the dignity of others. Such actions include:

- ◆ Verbal or written remarks that tease, insult, or treat others with rudeness.
- ◆ Rowdy or undisciplined conduct causing annoyance, hardship, or harm.
- ◆ Forcing or coercing a student to perform acts against their will.
- ◆ Any act that disrupts academic or non-academic activities of students, faculty, or staff.
- ◆ Exploiting students to complete academic tasks assigned to others.
- ◆ Financial extortion or forcing a student to incur expenses.
- ◆ Targeting or humiliating new students (freshmen).
- ◆ Any attempt to defame or disrespect the University, its faculty, or staff.
- ◆ Such behavior is strictly prohibited and may result in disciplinary action.

Harassment

Harassment refers to any written, verbal, or physical conduct that, due to its inappropriateness, severity, persistence, or pervasiveness, adversely affects an individual's dignity, morale, or ability to function.

This includes conduct based on an individual's actual or perceived race, color, national origin, religion, gender, disability, or any other distinguishing characteristic.



Lost and Found Procedure

All lost and found items must be handed over immediately to the Security/Campus Office for safe custody.

Non-valuable items, such as stationery, will be recorded and stored by the Security/Campus Office. Valuable items will be logged in the lost and found register at designated security locations and kept in secure lockers.

Each item shall be recorded with details including description, location found, and the name of the person who found it. The receiving staff member must sign the register upon collection.

At the time of return, the item shall be handed over to the rightful owner upon verification, and both parties must sign the register. If required, items may be dispatched through courier by the Security/Campus office after confirmation of the recipient's address.

All reasonable efforts shall be made to trace the rightful owner.

General Safety Tips

- ◆ Before undertaking any travel, students are advised to review the prevailing security situation through reliable sources such as local news channels.
- ◆ Students must remain vigilant at all times and promptly report any suspicious activity to the relevant authorities.
- ◆ Immediately inform the security staff and report any security breach/suspicious activity.

Campus Security Office: 02199261333



Campus Guidelines (Do's and Don'ts)

- ◆ Campus timings are 0830 hrs to 2000 hrs (Monday to Friday) and 08:30 hrs to 1900 hrs (Saturday and Sunday) for weekend program students.
- ◆ Students are responsible for the safety and security of their personal belongings, including vehicles. The University shall not be liable for any loss resulting from negligence or carelessness.
- ◆ All lost items must be reported immediately to the relevant authority, including Campus and Security Office, the Office of the Students' Advisor or hostel administration, for necessary action.
- ◆ Students must comply with vehicle security procedures. A valid vehicle entry pass must be obtained and displayed at all times.
- ◆ Adequate time should be allowed for vehicle inspection at entry points. Unauthorized or unchecked entry of vehicles is strictly prohibited.
- ◆ Vehicles must be properly secured. Cars should be locked before leaving, and motorcycles and helmets should be secured with appropriate locks. Parking is at the owner's risk.
- ◆ Personal belongings such as bags, laptops, and mobile phones must not be left unattended.
- ◆ The possession or use of weapons, firearms, explosives, drugs, alcohol, or any prohibited substances is strictly forbidden. The University maintains a zero-tolerance policy in this regard.
- ◆ Students are encouraged to remain aware of emergency situations and take necessary precautions for personal safety.



- ◆ Entry into residential areas should be avoided; students must remain within academic zones.

Parking and Traffic Guidelines

All members of the campus community, including faculty, staff, students, and visitors, are required to comply with University parking and transportation policies to ensure safety and efficient use of space.

- ◆ A valid vehicle sticker is mandatory for all students.
- ◆ Vehicles must be parked only in designated areas assigned to students, faculty, staff, or two-wheelers.
- ◆ Students are not permitted to park in areas reserved for faculty and staff.
- ◆ Students are encouraged to practice carpooling or ride-sharing.
- ◆ Vehicles driven by students may enter through designated gates for drop-off; drivers are required to exit the campus after dropping off passengers where applicable.
- ◆ Speed limits within the campus must not exceed **15–20 km/h**.
- ◆ Vehicles with tinted films, curtains, or obstructed visibility are not permitted, except factory-fitted tinted glass vehicles subject to security clearance.
- ◆ All drivers and riders must follow safety protocols, including wearing seat belts and helmets.
- ◆ Vehicles must be properly secured, and students are advised not to leave valuables inside. The University shall not be responsible for loss or theft.
- ◆ Students are advised to allow sufficient time for security checks and parking procedures.
- ◆ Students must adhere to all traffic rules within the campus. Violations, including wrong-way driving, over-speeding, failure to wear seat belts or helmets, and improper parking, may result in penalties.

Procedure for Obtaining a Vehicle Pass

Students enrolled in evening programs and postgraduate studies are required to obtain a valid vehicle entry pass to access campus parking facilities.

- ◆ Students must apply through the Office of Campus & Security Affairs during designated working hours and submit all required documents with the application.
- ◆ After submission, students may collect the pass from the Security Office within the specified time, typically within two working days.
- ◆ The vehicle pass is valid for one semester (six months), after which students must reapply. No fee is charged for issuance of the pass.

- ◆ Each student is eligible for one vehicle pass only, subject to University policy and parking capacity.



Academic Conduct Guidelines

- ◆ Students of the University of Karachi are expected to maintain high standards of academic integrity and discipline in all academic activities.
- ◆ Students must attend classes regularly and actively participate in lectures, practicals, and academic sessions as prescribed by their departments.
- ◆ All academic work, including assignments, projects, and examinations, must be completed honestly and independently unless collaboration is explicitly permitted.
- ◆ Any form of academic misconduct, including plagiarism, cheating, or unauthorized assistance, is strictly prohibited.
- ◆ Students must follow all instructions during examinations and assessments. The use of unauthorized materials or unfair means is not permitted.
- ◆ Respect for faculty members and adherence to classroom discipline are essential. Disruptive behavior or interference with the teaching process will not be tolerated.
- ◆ Students are expected to make proper use of academic resources such as libraries, laboratories, and digital platforms.
- ◆ Compliance with academic policies and departmental requirements is mandatory. Failure to adhere to these guidelines may result in academic or disciplinary action.
- ◆ No Ex-student shall be given access to the facilities of using the library, laboratories, seminars, etc., without the prior permission of the Vice-Chancellor.



Attendance Requirements

- ◆ Students are required to maintain regular attendance in all academic activities. A minimum of **75% attendance** is mandatory to be eligible to appear in examinations, as per University regulations. No student whose attendance fall below 60% is eligible to appear in any University examination.
- ◆ A student 'who shows indifference to his studies by continued absence for 3 weeks from the date of his admission from lectures, practicals, tutorials, tests or assignments, as the case may be, shall cease to be a student of the University. Appeal against the cancellation of admission may be made to the Chairperson of the Department and the Dean's decision in this behalf shall be final.

Fees and Dues

Students of the University of Karachi are required to pay all prescribed fees and dues within the timelines announced by the University.

These may include admission fees, tuition fees, examination fees, laboratory charges, hostel fees, and other applicable dues.

- ◆ Failure to pay fees on time may result in late payment charges, restriction from examinations, suspension of enrollment, or withholding of results.
- ◆ Students must ensure that all outstanding dues are cleared before registration, examinations, or issuance of academic documents.
- ◆ The University reserves the right to revise fee structures as necessary.
- ◆ Students are expected to remain informed through official notifications.



Class Representatives

Each class may elect one or more class representatives who will act as a liaison between the students and the department faculty and the chair in all matters.

Recommendation Letters

The university provides its students with the facility to get a recommendation letter from its faculty for upcoming opportunities. However, it should be noted that all students should give the relevant stakeholders a week's time to process the recommendation letter.

Verification and Attestation

Please send all verification requests to verification@uok.edu.pk

For information on verification visit the relevant section on the university's official website here: https://www.uok.edu.pk/ann_results/vfd.php



Semester Rules

The University of Karachi follows a semester system for undergraduate morning programs, consisting of two semesters in each academic year.

Spring Semester – commencing in January

Fall Semester – commencing in July

During the month of Ramadan, on-campus classes for evening programs remain suspended. However, teaching and academic activities continue through online classes for evening students during Ramadan.

Each semester comprises approximately 15 weeks of teaching, followed by semester examinations. Student performance is assessed through continuous evaluation, including assignments, quizzes, mid-term examinations, presentations, practical work (where applicable), and final examinations.

The following key rules are adapted from the Semester Rules Book (2002) to facilitate students in understanding important academic requirements and rules for BS Program

Subsidiary/minor Subjects

Students are required to select two subsidiary (minor) subjects in addition to their major subject from the approved combinations. Allocation of subsidiary subjects is determined by the Dean in consultation with the Chairperson.

Change of Subjects

Students may change their major subject in the second year provided they have secured minimum 80% marks in both semesters of the intended subject, passed all first-year courses, and achieved a minimum aggregate of 70%, subject to approval and availability of seats. The application is submitted to the relevant dean by the prescribed form.

Requests for change of minor subjects may be submitted to the relevant Dean by submitting the prescribed form within 30 days of the start of the semester in the first or second year, subject to approval by the Dean on the recommendation of the Chairperson.

Promotion

Students will not be promoted to the next class unless they have passed at least 80% of their courses. Students repeating a course are not eligible for merit ranking.

Failures and Repetition

- ◆ Students who do not meet attendance requirements must repeat the course when offered again and will be treated as casual students upon payment of prescribed fees.
- ◆ Students who fail or do not appear in examinations after meeting attendance requirements may reappear up to two times upon payment of examination fees.
- ◆ A student who fails to clear a course within three attempts will not be eligible for further attempts unless permitted to re-attend the course and fulfill attendance requirements again.
- ◆ Special provisions may be made for students failing in only one course to complete their degree without losing an academic year, subject to approval.

Semester Drop and Rejoining

- ◆ Students may apply to drop a semester and rejoin their studies by submitting the prescribed form available at the Semester Examination Cell.
- ◆ Students are not permitted to drop the first semester after admission.



Cancellation and Re-Admission

- ◆ Admission shall be cancelled if a newly admitted student fails to attend classes within the first 15 days.
- ◆ Admission may also be cancelled if a student fails more than 50% of courses in an academic year. Such cases may be reconsidered for restoration by the Dean upon recommendation of the Chairperson.

Grade Point System

The following grading system is applicable to undergraduate and postgraduate programs, including BS, BE, B.Ed. (Hons), MS, M.Phil., MD, and PhD programs at the University of Karachi.

Grade Point Table

Numeric Score	Alphabetic Grade	Grade Point
90 & above	A+	4.0
85 – 89	A	4.0
80 – 84	A-	3.8
75 – 79	B+	3.4
71 – 74	B	3.0
68 – 70	B-	2.8
64 – 67	C+	2.4
61 – 63	C	2.0
57 – 60	C-	1.8
53 – 56	D+	1.4
45 – 52	D	1.0
Below 45	Fail	0.0

CGPR Calculation

Grade points in a course= (Credit hours of the course) x (Grade point equivalent to the score given in the grade point)

CGPR = (Total Grade Points in all the courses) / (Total number of Cr. Hrs.)

For the award of degrees:

- ◆ **BS Degree:** Minimum CGPR of **2.2**
- ◆ **BE Degree:** Minimum CGPR of **2.45**

Students falling short of the required CGPR may improve it by reappearing (one chance) in up to two courses in which they obtained less than 61 marks (C-, D+, or D grades).



Examination Rules

The University of Karachi conducts examinations to assess students' academic performance in a fair, transparent, and disciplined manner. All students are required to strictly adhere to the following rules and regulations.

Eligibility for Examinations

Only those students who meet the prescribed academic requirements, including a minimum of 75% attendance, completion of academic activity, submission of assignments, completion of coursework, and payment of required fees, shall be eligible to appear in examinations.

Examination Schedule

Examination schedules are announced through official University channels. Students are responsible for checking and adhering to the timetable and must appear as scheduled.

Admit Card / Identification

Students must carry a valid University identity card and admit card to the examination hall. Failure to present valid identification may result in denial of entry.

Punctuality and Conduct in Examination Hall

Students must arrive at least 15 minutes before the start of the examination and follow all instructions of the invigilator.

- ◆ Late entry may be restricted, and no extra time will be granted.
- ◆ Students must maintain silence and discipline at all times.
- ◆ Candidates must bring their own writing materials unless otherwise permitted.



- ◆ Clarifications regarding question papers may be sought within the first 15 minutes.
- ◆ Entry may not be allowed after a specified time, and students may be required to remain in the examination hall for a minimum duration, announced by the invigilator, before leaving.

Examination Arrangements for Visually Impaired Students

Students with visual impairment may take examinations electronically using assistive technologies such as JAWS, subject to prior notification to the course instructor at least one week in advance. Alternatively, they may opt for a writer, who must be a junior student from a different faculty.

The Office of The Students Advisor also facilitates training in assistive technologies.

Prohibited Items

Students are not permitted to bring unauthorized materials into the examination hall, including notes, books, mobile phones, smart devices, or any electronic equipment unless explicitly allowed.

Answer Scripts and Materials

Students must use only University-approved answer books and materials. All answer scripts and question papers must be submitted to the invigilator before leaving.

Tampering with or removing answer scripts is strictly prohibited.



Use of Unfair Means

Any form of cheating, including possession of unauthorized materials, use of electronic devices, copying, communication with others, or impersonation, is strictly prohibited.

Such cases will be referred to the Unfair Means Committee and may result in cancellation of papers, fines, suspension, or expulsion.

Leaving the Examination Hall

Students are not permitted to leave the examination hall before the minimum required time has elapsed. Re-entry after leaving may not be allowed.

Absence from Examination

Absence without valid reason or prior approval may result in the student being marked absent or failed in the examination.

Results and Records

Examination results are declared through official University channels. Students are responsible for reviewing their results and reporting discrepancies within the specified time.

Dispute about Evaluation

In case of a dispute regarding evaluation of tests, assignments, or practicals, the matter shall be reviewed by a departmental committee comprising the concerned teacher and three senior faculty members, chaired by the Head of Department. Recommendations will be forwarded to the Dean, whose decision shall be final.



Communication and Responsibility

Students are responsible for staying informed about academic schedules, deadlines, and requirements communicated by their departments or the University. Failure to comply with academic instructions due to lack of awareness will not be considered a valid excuse.

Compliance with University Regulations

All students must adhere to academic policies issued by the University from time to time.

Any violation of examination rules will result in strict disciplinary action as per University rules. Cases may be referred to the relevant authority, and penalties may include cancellation of results, fines, suspension, or expulsion.

For more information and policy on Semester Examinations visit the relevant section on the official website of the university here:

https://www.uok.edu.pk/sem_results/index.php

Semester rule book: https://www.uok.edu.pk/sem_results/rules.php

Semester fee: <https://www.uok.edu.pk/semesterfees/instructions.php>



Guidelines for Social Media Engagement

Students of the University of Karachi are expected to use social media responsibly and in a manner that reflects the values and reputation of the University.

- ◆ Students must not post or share content that is false, defamatory, offensive, or harmful to the University or any member of its community. Online harassment, bullying, or discriminatory behavior is strictly prohibited.
- ◆ Respect for privacy must be maintained at all times. Sharing personal information, images, or content of others without consent is not permitted.
- ◆ Students must not represent themselves as official spokespersons of the University unless authorized to do so. Official communication must be carried out through designated channels.
- ◆ The use of social media to spread misinformation, rumors, or content that may create unrest within the University community is not allowed.
- ◆ Students are required to comply with applicable laws related to digital conduct. Violations may result in disciplinary and legal action.
- ◆ The University encourages the responsible use of social media for learning, collaboration, and constructive engagement.



Jurisdiction and Applicability

- ◆ The University of Karachi Code of Conduct and related policies apply to all students enrolled in any academic programme of the University.
- ◆ These rules are applicable to conduct occurring on campus, including all academic departments, classrooms, laboratories, libraries, hostels, and other University-managed facilities.
- ◆ The University's jurisdiction also extends to off-campus activities where students represent the University, including academic events, competitions, internships, study tours, and officially recognized engagements.
- ◆ Students are expected to uphold the values and reputation of the University at all times. Conduct outside the University that adversely affects the safety, discipline, or reputation of the University community may also be subject to disciplinary action.
- ◆ All students are required to be aware of and comply with these policies. Lack of awareness shall not be considered a valid defense in disciplinary matters.



Regulatory Bodies and Offices

The following are relevant to student conduct and discipline

- ◆ Chairperson of Teaching Department and Director of Institute is responsible for the maintenance of discipline among the students of their Department/Institute
- ◆ Provost is responsible for the maintenance of discipline among the students in Hostel
- ◆ Students' Advisor of the university monitors student conduct in public places and on occasion of public gatherings within and outside the university campus.
- ◆ Controller of Examinations is responsible for all examination-related matters.

The following designated **Committees** are responsible for investigating misconduct and recommending appropriate actions.

The Discipline Committee (DC)

The Discipline Committee considers reports on matters relating to discipline of students and is the final authority to determine whether an act of indiscipline has been proved or not.

The Discipline Committee consists of -

- (i) The Vice-Chancellor or his nominee;
- (ii) Two Professors to be nominated by the Academic Council;
- (iii) One member to be nominated by the Syndicate;
- (iv) In-Charge of Students Affairs



Unfair means Committee

The Unfair Means Committee is the competent authority to determine whether the charge of a breach of Rules of Examination under clause (vii) of university code has been proved or not, and in cases where evidence is difficult to obtain it may recommend to the Syndicate disciplinary action against a student or students if it is satisfied that there is a strong suspicion against such student or a number of students

Sexual Harassment Inquiry Committee

Constituted in compliance with the HEC Policy on Sexual Harassment in Higher Education Institutions, the Inquiry Committee is responsible for the investigation and adjudication of any complaint received in connection with the violation of this policy.

For more details on the policy, please visit the section on University's official website here: <https://www.uok.edu.pk/harrasment/index.php>

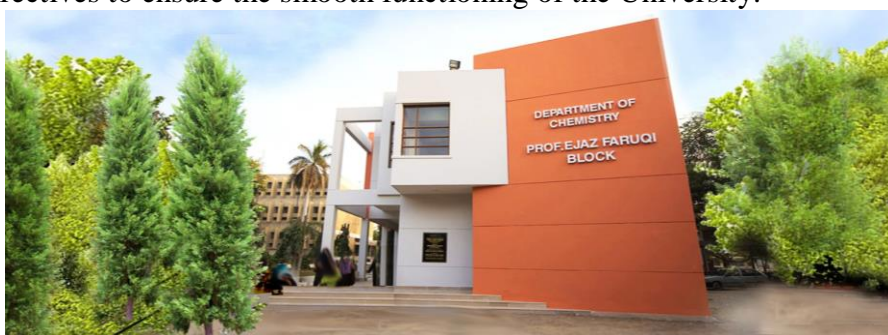
Anti-Drug and Tobacco Committee (ADTC).

Constituted in compliance with the HEC Policy on Drug and Tobacco Abuse in Higher Education Institutions, the ADTC is responsible for ensuring a drug-free and smoke-free campus by investigating cases of drug use, sale, or distribution, addressing violations of anti-tobacco laws, facilitating access to counseling and rehabilitation services, and promoting awareness on substance abuse (see [Annex D](#)).

For more details on the policy, please visit the section on University's official website here: [Policies HEC / Sindh HEC](#)

Other administrative and support offices, including hostel administration, library services, and campus security, contribute to maintaining order, safety, and discipline within the University.

Students are required to cooperate with these bodies and comply with their directives to ensure the smooth functioning of the University.



Reporting Misconduct

The University of Karachi encourages the reporting of any form of academic or non-academic misconduct to maintain a safe and disciplined environment. Misconduct may include academic dishonesty, harassment, disruptive behavior, damage to University property, or any violation of University rules.

Students may report such matters to the relevant department, the Office of the Students' Advisor (studentadvisor@uok.edu.pk), the Registrar's Office, and any designated University disciplinary authority or via University of Karachi online complaint link here:

https://docs.google.com/forms/d/e/1FAIpQLSf-pT5PIgBwzd-5kQEbkSD9tMEfvFKeeqfpsWRBj3SO_sJ4aQ/viewform?usp=publish-editor

Complaints should be made in good faith and supported by relevant information where possible. Timely reporting is encouraged to ensure appropriate action.

All reports are handled with due confidentiality. Students are expected to cooperate during any inquiry, and providing false or misleading information may result in disciplinary action.

All minor misconducts will be handled by the Office of the Students Advisor (OSA); only major and repeated minor misconducts will be reported to the Discipline Committee.



Review of Complaint

OSA will review each complaint to determine the course of action and will choose one of the following:

- a. Dismiss the complaint or resolve the issue through counselling.
- b. Impose a penalty for minor misconduct as per university code.
- c. Initiate disciplinary proceedings for major misconduct by forwarding the complaint to the DC.

Complaints on sexual harassment will be forwarded to the sexual harassment inquiry committee

Complaints on drugs and tobacco will be forwarded to the Anti-drug and Tobacco Committee

Summons & Written Statement

The Students Advisor (SA) will notify the accused student of the alleged offence via letter. The student will be required to submit a written statement.

The SA may call upon the student for a personal hearing.

If the case is forwarded to the DC, during the hearing, the committee will inform the accused verbally as well of the reason for being summoned.

Case Handling Process

The Secretary DC will secure all the evidence related to the case and present all the evidence to the DC.

The committee will review documentary and circumstantial evidence.

If the student fails to attend the meeting, the committee may decide without any input from the student and can finalize its recommendation after reviewing the case in absentia.

Penalties will be deliberated upon, and a decision will be reached with individual voting.

Once the approval is received from the VC, the decision letter shall be communicated to the student along with all the relevant departments via the Registrar's Office for the implementation of the decision.

A copy of the decision letter, along with the case summary, statement of the student, and any other documents relevant to the case, will be made a part of the committee file for record-keeping with the Secretary DC.

Review and Appeal Procedure

The University of Karachi provides students the right to seek review or appeal against academic or disciplinary decisions.

A student may submit a written request to the relevant authority within the prescribed time, clearly stating the grounds for review and providing supporting evidence.

Grounds for appeal may include procedural error, insufficient evidence, or new information that may affect the decision.

The concerned authority or designated committee shall review the case and may re-examine evidence or seek clarification where required. The original decision shall remain in effect unless revised by the competent authority.

The outcome of the review or appeal shall be communicated through official channels, and the decision of the designated authority shall be final.

Students are expected to follow proper procedures and maintain respectful conduct throughout the process.



Library

The University of Karachi provides a central library along with departmental libraries to support academic learning and research. The library system offers access to a wide range of books, journals, reference materials, and digital resources across various disciplines.

Students currently enrolled in undergraduate, graduate, and postgraduate programs are entitled to access library services, facilities, and resources. To avail these services, students must obtain a valid library card from the respective library by following the prescribed procedure and payment of the applicable fee.

- ◆ Students are expected to maintain a quiet and disciplined environment conducive to study and research.
- ◆ Respect for shared spaces and fellow users is essential, and any disruptive behavior is not permitted.
- ◆ Mobile phones must be kept on silent mode, and calls are not permitted within library premises.
- ◆ Sleeping and consumption of food are prohibited; only water in spill-proof containers may be carried.
- ◆ Library materials must be handled with care and must not be damaged, marked, or removed without authorization.
- ◆ Borrowed items must be returned in accordance with library procedures.
- ◆ Library staff reserve the right to inspect any materials being brought into or taken out of the premises.
- ◆ The library shall not be responsible for any loss or damage to personal belongings. Leaving belongings unattended is not permitted.



- ◆ Inappropriate conduct or any behavior that compromises the sanctity of the library is strictly prohibited.
- ◆ Students are required to comply with all borrowing and return policies. Late returns, loss, or damage of materials may result in fines, suspension of privileges, or disciplinary action. Library privileges may also be suspended or withdrawn in cases of misconduct or violation of rules.

Students are encouraged to make full use of library facilities to enhance their academic performance, research skills, and overall learning experience.

Following are the rules for Dr. Mahmud Husain Library

Issuance of Library Card

- ◆ All users must obtain a valid library membership card to access borrowing privileges.
- ◆ Membership cards are issued by the Circulation Section of the library.
- ◆ Applicants are required to submit a prescribed bank voucher as follows:
 - Students: PKR. 100
 - Researchers: PKR 1500

Borrowing Privileges (Loan Policy)

- ◆ Borrowing privileges vary according to user category:
 - Researchers: Up to 4 books for a period of 15 days
 - Students: Up to 2 books for a period of 7 days



Recall Policy

- ◆ The library reserves the right to recall any issued material when required.
- ◆ Users will be notified through reminders for the return of recalled or overdue materials.
- ◆ General reminders may also be issued periodically for outstanding items.

Late Return Charges

- ◆ A fine of PKR. 10 per day per item will be charged for overdue materials, effective from the first day after the due date.

Special Instructions for Researchers:

- ◆ Researchers must deposit a fine of PKR 50 in the designated bank account along with the submission of the fine slip to the library.

Lost or Damaged Materials

- ◆ Library cardholders are fully responsible for all materials issued in their name.

Replacement and Charges

- ◆ In case of loss or damage:
 - The borrower must bear the cost of repair, replacement, and any associated processing charges.
 - For lost items, an additional **25% surcharge** will be applied to the current cost of the book.



Sports Facilities

The University of Karachi provides sports and recreational facilities through the Directorate of Physical Education to promote physical fitness and student engagement.

The Directorate organizes Inter-Departmental and Inter-Collegiate tournaments annually and facilitates student participation in national and international competitions, including Pakistan Inter-University Championships.

A sports hostel with accommodation for visiting teams is available. A dedicated female gymnasium is also available to enhance facilities for female students.

Students (both male and female) participate in various events, including international, national, and University-level competitions.

Students are required to follow these guidelines while using sports facilities:

- ◆ Proper sports attire must be worn at all times, appropriate to the activity being undertaken.
- ◆ Students are advised not to bring valuable items into sports facilities; the University shall not be responsible for any loss.
- ◆ Bringing food items or glass bottles into playing fields or gymnasiums is not permitted.
- ◆ Students must avoid unnecessary conversation during use of facilities to ensure a focused and safe environment for all users.



- ◆ All equipment issued by the directorate office must be returned after use; failure to do so may result in penalties or suspension of access.
- ◆ Any intentional damage to sports facilities or equipment may lead to disciplinary action and/or fines.

For queries please contact: dpa@uok.edu.pk

Phone: 99261361, 99261300-7/2240

Website: <https://www.uok.edu.pk/dpe/index.php>



Girls' Hostel Facilities

The University of Karachi provides hostel accommodation for female students through Aiwan-e-Liaquat Hostel and M.Phil./Ph.D. Girls Hostels.

These hostels offer a safe and supportive residential environment for both national and international students.

Key facilities include:

- ◆ Fully Furnished Rooms providing a comfortable living environment
- ◆ 24/7 Security to ensure safety of residents
- ◆ Wi-Fi Connectivity to support academic and research needs
- ◆ Mess and Cooking Facilities for meals and self-cooking options
- ◆ Dining Hall with clean and shared seating space
- ◆ Medical Services for basic healthcare and emergencies
- ◆ Recreational Facilities including TV lounge, garden, and outdoor activity areas
- ◆ Security Measures including CCTV surveillance, security guards, and night staff

Students residing in hostels must comply with all hostel rules, regulations, and eligibility criteria as prescribed by the University.

For further information, students may contact the hostel administration office or refer to the official University website.

<https://www.uok.edu.pk/downloads/ghf.pdf>



Students Financial Aid Office (SFAO)

The Students Financial Aid Office (SFAO) at the University of Karachi, is dedicated to ensuring that no student is deprived of completing their education due to financial constraints.

The Office supports meritorious and financially deserving students through fee waivers and financial assistance. Support is facilitated in collaboration with the Higher Education Commission, government bodies, donor agencies, philanthropic organizations, and alumni networks.

For more information please visit: <https://www.uok.edu.pk/sfao/index.php>
Student Finance Aid Office, Room # 4, Ground Floor, Old Administration Building

Telephone: 99261300-06 Extension: 2576, Direct: 99261383

Email: sfao@uok.edu.pk



Students' Guidance, Counseling and Placement Bureau

The University of Karachi facilitates student development through the Students' Guidance, Counseling and Placement Bureau (SGCPB).

The Bureau provides academic and career guidance to help students make informed decisions regarding their fields of study and future opportunities. It also offers counseling support for personal, social, and psychological development.

The Bureau assists students in securing employment opportunities by maintaining links with industry and organizing placement activities, including job fairs.

It also conducts preparatory classes for competitive examinations, particularly CSS, and invites professionals to guide students in examination preparation and career planning.

Students are encouraged to utilize these services to enhance their academic performance and career readiness.



Quality Enhancement Cell (QEC)

The University of Karachi ensures academic quality and continuous improvement through its Quality Enhancement Cell (QEC).

The QEC monitors and evaluates teaching, learning, and research activities in line with the guidelines of the Higher Education Commission (HEC). It conducts programme reviews, academic assessments, and self-evaluation processes across faculties and departments.

Student feedback is an essential component of this process. The University collects feedback on courses and teaching to improve academic standards and enhance the overall learning experience.

Students are encouraged to participate actively in feedback mechanisms and contribute to maintaining the quality of education at the University.



Cafeteria and Campus Dining Services

The University of Karachi provides multiple cafeteria facilities across the campus to meet the daily needs of students, faculty, and staff. Timings of the dining services is 9am to 8pm.

Cafeterias offer a variety of food and beverages at affordable rates and serve as common spaces for students to interact and relax. Students are expected to maintain cleanliness and proper conduct within cafeteria premises.

- ◆ Waste should be disposed of appropriately, and shared spaces must be used responsibly.
- ◆ Any form of misconduct, including disorderly behavior or damage to property, is not permitted and may result in disciplinary action.
- ◆ Cafeteria services are expected to maintain hygiene and quality standards. Students may provide feedback through appropriate channels.



Medical and Emergency Services

The University of Karachi provides basic medical and first-aid facilities on campus to support the health and safety of students.

Students may seek assistance for minor illnesses and injuries during academic hours. In case of serious emergencies, students should immediately contact University authorities or seek care from nearby hospitals.

The University maintains security and emergency support services to respond to incidents on campus. Students are expected to cooperate with staff and follow safety instructions during emergencies.

Any accident, medical issue, or safety concern should be reported promptly to the relevant office or security personnel.

Students are encouraged to take responsibility for their health and remain aware of their surroundings to ensure personal safety.

For emergency please contact: 99261593 (Clinic)

In case of a serious medical emergency, the patient should be taken immediately to the nearest hospital.

Emergency Helpline:

Sindh Emergency Rescue Services: **1122**

The following hospitals are located near the University of Karachi Main Campus:

Patel Hospital (Approx. 4 km)

ST-18, Block 4, Gulshan-e-Iqbal, Karachi

Phone: 021-111-174-174

Dow University Hospital (Ojha Campus) (Approx. 7 km)

Mission Road, Gulzar-e-Hijri, Scheme 33, Karachi

Phone: 021-38771111

Memon Medical Institute Hospital (Approx. 8 km)

Haider Buksh Gabol Road, Safoora Chowrangi, Karachi

Phone: 021-34691147

Transport Services

The University of Karachi provides transport facilities to facilitate student commuting at an affordable fare. The University offers pick-and-drop services from designated locations across the city. Routes and schedules are announced at the beginning of each semester by the Transport Office and are communicated through official channels.

Students using transport services are required to maintain discipline and comply with all rules issued by the Transport Office. Misuse of transport facilities or violation of transport regulations may result in suspension of transport privileges.

Transport points collect students from designated locations at approximately 7:15 a.m. and depart from the University at 1:30 p.m. to drop students at their respective stops. On Fridays, transport departs from the University at 12:30 p.m.

The Silver Jubilee Shuttle Service operates daily from 8:00 a.m. to 10:00 a.m., providing transport from Silver Jubilee Gate to the Department of Applied Chemistry.

An additional bus service is also available for departure at 4:00 p.m. for selected locations.



Office of Campus & Security Affairs

The Office of Campus & Security Affairs is responsible for maintaining a safe, secure, and orderly environment across the University of Karachi campus. The Office oversees campus security operations, access control, vehicle management, and enforcement of safety protocols. It manages entry procedures, issuance of vehicle stickers, surveillance systems, and coordination with relevant authorities to ensure the safety of students, staff, and visitors. Students are required to comply with all security guidelines and cooperate with security personnel to maintain discipline and campus safety.

Campus Security Office: 02199261333



Event calendar

Month	Event	Date / Details
January	Orientation Day	First day of academic session
February	Kashmir Day	5 February
March	Pakistan Day	23 March
Muharram	Youm-e-Hussain (A.S.)	As per Islamic calendar
Rabi-ul-Awwal	Youm-e-Mustafa (S.A.W.W)	As per Islamic calendar
August	Independence Day & Medals Distribution	14 August
September	Students' Week	Scheduled by University
September	Defence Day	6 September
October	Cancer Awareness Day	As scheduled
October	Kashmir Solidarity / Black Day	27 October
November	Iqbal Day	9 November

Note:

Detailed schedules are announced by the Office of the Students' Advisor.

Important circulars/notifications

Annex A



دفتر مشیر امور طلبہ
جامعہ کراچی



ضابطہ اخلاق برائے طلباء و طالبات، جامعہ کراچی

ہم شیخ الجامعہ جناب پروفیسر ڈاکٹر خالد محمود آتی، مسکن، بروہا سائے کالیہ جات، صدور شہید جات، اساتذہ کرام کی جانب سے تمام آنے والے طلبہ و طالبات کو خوش آمد یہ کہتے ہیں اور امید کرتے ہیں کہ آپ سب اس ماورطی کی عزت و وقار کو برقرار رکھنا اپنا فرض سمجھیں گے۔ آپ سے یہ بھی امید کرتے ہیں کہ جامعہ میں قیام کے دوران مندرجہ ذیل باتوں کی مکمل پاسداری کریں گے:

- ۱ اسلام، نظریہ پاکستان اور ملکی قومی سالمیت کے خلاف کوئی سرگرمی کوئی نعرہ برداشت نہیں کیا جائے گا۔
- ۲ جامعہ کراچی میں تعلیمی معیار کی بہتری، تعلیمی مواقع کی ترقی اور تعلیمی مسائل کے حل کو حتم حاصل ہے۔
- ۳ جامعہ کے انتظامی امور میں مداخلت ممنوع ہے۔
- ۴ جامعہ کے نقس کا احترام سب پر لازم ہے چنانچہ نکاس کے اندر اور باہر ایسی سرگرمیوں سے اجتناب کیا جائے جو اس کے نقس کو پامال کریں۔
- ۵ اساتذہ کا احترام کیا جائے اور نکاس کے اندر اور باہر ان کی بدانت اور رشووں کے مطابق عمل پیرا ہوا جائے۔
- ۶ جامعہ کراچی کی پراپرٹی بشمول ٹرانسپورٹ کا کسی بھی طرح کا خلاف ضابطہ استعمال ممنوع ہے۔
- ۷ سیورٹی کے مسئلے سے تعاون کیا جائے تاکہ نظم و ضبط قائم رکھا جاسکے۔
- ۸ جامعہ کراچی کو ملگرتی فوشی اور دیگر ناہنجیدہ و اشیاء (گٹکا وغیرہ) سے پاک کرنے میں اپنا کردار ادا کیجئے۔ کسی قسم کی نشہ اور اشیاء کا کاروبار اور استعمال سختی سے ممنوع ہے۔
- ۹ جامعہ کے حدود میں کسی قسم کا آتشیں اسلحہ خرید و دھارہ تھپتھپا رکھنا سخت منع ہے۔ خلاف ورزی کی صورت میں قانون کے مطابق کارروائی کی جائے گی۔
- ۱۰ سوشل میڈیا کو استعمال کرتے ہوئے اخلاقی پاسداری کا خاص خیال رکھا جائے۔
- ۱۱ جامعہ کی رودیو اور کوصاف تھراکٹس میں تعاون کیجئے کسی قسم کے پوسٹر لگانے اور لکھنے (وال چانگ) سے مکمل اجتناب کیجئے۔
- ۱۲ علاقائی، گروہی، ماسنی و افرقہ وازنہ جو انوں کو طلباء برادری کی یکجہتی کیخلاف استعمال نہیں کیا جائے گا۔
- ۱۳ طلباء و طالبات رہائشی علاقے میں جانے سے گریز کریں اور اپنے آپ کو ایک ایسے نمبر دور رکھیں۔
- ۱۴ تمام ہم نصابی سرگرمیاں صرف شہید جاتی مشیر امور طلبہ کی رہنمائی میں ہی کی جاسکتی ہیں۔
- ۱۵ جامعہ کراچی کی حدود میں کسی پروگرام کے انعقاد کے لیے صدر شہید اور دفتر ہڈا سے ۵ قوم قبلی ترقی پر اجازت لینا لازمی ہے۔
- ۱۶ طالب علم انفرادی و اجتماعی طور پر یونیورسٹی کے کوڈ اور دوسرے تمام انتظامی قواعد کے پابند ہیں بشمول (75%) حاضری کی پابندی کے۔
- ۱۷ قواعد و ضوابط کے خلاف ورزی کی صورت میں تاجی کارروائی کی جائے گی اور ملگین خلاف ورزی کی صورت میں جو کہ قانون کے زمرے میں آتی ہو، قانونی چارہ جوئی کی جائے گی۔
- ۱۸ جامعہ کی اخلاقی نشانی پابندی کے تحت کے لیے ایسے تمام عناصر کی توجہ دینی کی جائے گی جو جامعہ کو تخریب گاہ سمجھے جاسکتے ہیں اور تمام غیر تعلیمی سرگرمیوں میں مصروف نظر آتے ہیں۔ ہر طالب علم کی یہ ذمہ داری ہوگی کہ وہ ہر سے آنے والے ایسے عناصر پر کڑی نظر رکھے اور جامعہ سے ان کے فوری اخراج کے لیے اساتذہ اور انتظامیہ کی مدد حاصل کرے۔

آئیے اس بات کا مزہ م کریں کہ سب ملکر جامعہ کو خوبصورت اور مثالی بنائیں گے۔

ڈاکٹر شمیم رضا
مشیر امور طلبہ، جامعہ کراچی

مورخہ: یکم جنوری ۲۰۲۵ء

کسی شکایت کی صورت میں رابطہ کریں:

دفتر مشیر امور طلبہ 021-99261357

کیسپس سیورٹی آفس 021-99261333



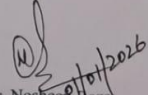
**Office of the Student's Advisor
University of Karachi
Code of Conduct for students– University of Karachi**



We, the Vice Chancellor of the University of Karachi, Professor Dr. Khalid Mahmood Iraqi, the Registrar, Deans of Faculties, Chairpersons of Departments, and respected faculty members, warmly welcome all incoming students. We hope that you will consider it your duty to uphold the dignity and prestige of this esteemed institution. We also expect that during your stay at the University of Karachi, you will fully comply with the following guidelines:

1. No activity or slogan against Islam, the Ideology of Pakistan, or the national integrity and sovereignty will be tolerated.
2. Give priority to the improvement of academic standards, the development of educational opportunities, and the resolution of academic issues at the University of Karachi.
3. Interference in the administrative affairs of the University is prohibited.
4. Respect for the sanctity of the University is mandatory for all; therefore, refrain from any activities inside or outside the classroom that may violate this sanctity.
5. Show respect to teachers and follow their instructions and guidance both inside and outside the classroom.
6. Misuse of University of Karachi property, including transport, in any unauthorized manner is prohibited.
7. Cooperate with security staff to help maintain discipline and order.
8. Play your role in keeping the University of Karachi free from smoking and other undesirable substances (*gutka*, etc.) The use and sale of any kind of drugs or intoxicants are strictly prohibited.
9. Carrying any kind of firearms or sharp weapons within the University premises is strictly forbidden. Legal action will be taken in case of violation.
10. Maintain ethical standards while using social media.
11. Cooperate in keeping the University clean. Avoid putting up posters or engaging in wall-chalking.
12. Regional, group-based, linguistic, or sectarian affiliations must not be used against the unity of the student community.
13. Students are advised to avoid entering residential areas and restrict themselves to academic zones.
14. Co-curricular activities may only be conducted under the guidance of the departmental Student Advisor.
15. For organizing any program within the University premises, it is mandatory to obtain written permission from the Chairperson of the Department and the concerned office at least five days in advance.
16. Students are individually and collectively bound to follow the University's code and all administrative rules, including maintaining a minimum of 75% attendance.
17. In case of violation of rules and regulations, disciplinary action will be taken, and in serious cases involving legal matters, legal proceedings will be initiated.
18. To preserve the moral environment of the University, all such elements will be discouraged who treat the University as a recreational place and remain engaged in non-academic activities throughout the day. It is the responsibility of every student to keep a close watch on such external elements and assist teachers and administration in ensuring their immediate removal from the University.

Let us pledge that together we will make the University a beautiful and exemplary institution.
In case of any complaint, please contact:


Dr. Nosheer Raza
Students' Advisor

For complaints:
Office of the Students Advisor: 02199261357
Email: studentadvisor@uok.edu.pk
Campus Security Office: 02199261333

Registrar



University of Karachi
University Road
Karachi-75270
Pakistan

No.Estt.N.T.I/2025

“SAY NO TO CORRUPTION”

June 23, 2025

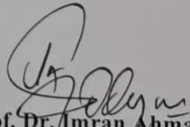
NOTIFICATION

All students informed that it is mandatory for all students to visibly wear or display their University Identity Cards at all times while on campus.

In addition, students must produce their identity cards upon request by any authorized University official.

All students are expected to comply with this directive with immediate effect. Non-compliance may result in disciplinary action.

This is being issued with the approval of the Vice Chancellor.


Prof. Dr. Amran Ahmad Siddiqui
REGISTRAR



**OFFICE OF THE STUDENTS' ADVISOR
UNIVERSITY OF KARACHI**

January 14, 2025

NOTIFICATION

It is notified to all students that they are expected to maintain respectful appearance and wear clean clothes while on campus that demonstrate respect for the academic environment.

Students are required to dress modestly, avoiding attire that is provocative, offensive, or distracting. This includes:

- Revealing or see through clothing
- Shorts, sleeveless or tight-fitting clothing
- Clothing with objectionable language or graphics
- Casual slippers (flip flops).

A handwritten signature in black ink, appearing to be 'N' followed by a flourish.

Dr. Nosheen Raza
Students' Advisor

Copy to:

1. Deans of all Faculties.
2. All Teaching Departments.
3. Secretary to Vice Chancellor
4. P.A to Registrar

کیپس آفس، جامعہ کراچی

موریس/۵ مارچ ۲۰۲۳

عشقی مراسلہ

تمام ساکنان اسٹاف ٹاؤن، تدریسی و غیر تدریسی عملے اور طلباء جامعہ کراچی کو مطلع کیا جاتا ہے کہ جامعہ کراچی میں تمباکو نوشی، پان، گڈکا، الیکٹرونک سگریٹ (Vaping)، شیشہ اور نشہ آور اشیاء کے استعمال کی ممانعت ہے۔

لہذا آپ تمام حضرات سے درخواست ہے کہ جامعہ کراچی کی حدود میں درج بالا اشیاء کے استعمال سے گریز کریں اور اگر کوئی شخص نشہ آور اشیاء فروخت کرتا پایا گیا تو اس کے خلاف کارروائی عمل میں لائی جائے گی۔

اس سلسلے میں آپ کا تعاون معاون ثابت ہوگا۔



ڈاکٹر سلمان زہیر

مشیر برائے شیخ الجامعہ

کیپس اینڈ سکیورٹی افیئرز

جامعہ کراچی



OFFICE OF THE CAMPUS SECURITY ADVISOR
UNIVERSITY OF KARACHI

۲۰۲۶ء مئی ۱۳

Campus Office, UOK	
Dispatch No.	657
Dated:	04.05.26
Inner / Outer	

ہدایات و احتیاطی تدابیر برائے (Heat Wave)

نیشنل ڈیزاسٹر منیجمنٹ اتھارٹی (ہیڈ کوارٹر) کی جانب سے جاری کردہ اعلامیہ کو مدنظر رکھتے ہوئے تمام طلباء، اساتذہ، اسٹاف اور ساکنان اسٹاف ہاؤس کو مطلع کیا جاتا ہے کہ کراچی میں موجودہ شدید گرمی اور (Heat Wave) کے پیش نظر محکمہ موسمیات کے مطابق درجہ حرارت 43 سے 45 تک ہو سکتا ہے جس سے ہیٹ اسٹروک اور لو لگنے کے خطرات میں اضافہ ہو سکتا ہے اپنی صحت اور حفاظت کو یقینی بنانے کے لیے درج ذیل احتیاطی تدابیر پر عمل کریں اور ایمر جنسی کی صورت میں درج ذیل نمبر پر رابطہ کریں۔

- (۱) غیر ضروری طور پر دھوپ میں نکلنے سے گریز کریں، خصوصاً صبح 11 بجے سے شام 4 بجے کے دوران۔
 - (۲) زیادہ سے زیادہ پانی اور شروبات کا استعمال کریں تاکہ جسم میں پانی کی کمی نہ ہو اور اپنے ساتھ پانی کی بوتل لازمی رکھیں۔
 - (۳) سر کو ٹوٹی، کیپ، پھتیری یا کپڑے سے ڈھانپ کر رکھیں۔
 - (۴) شدید گرمی محسوس ہونے، چکر آنے، کمزوری یا طبیعت خراب ہونے کی صورت میں فوری طور پر متعلقہ شعبہ یا کراچی یونیورسٹی کلینک سے رابطہ کریں۔
 - (۵) زیادہ سے زیادہ کلاس رومز یا دفاتر میں رکنے کو ترجیح دی جائے۔
 - (۶) گھلے میدانوں یا گراؤنڈ میں غیر ضروری سرگرمیوں سے اجتناب کیا جائے۔
 - (۷) کینٹین کے اطراف غیر ضروری گھومنے یا بلاوجہ بیٹھنے سے اجتناب کریں۔
 - (۸) کسی بھی ہنگامی صورتحال میں فوری طور پر متعلقہ شعبہ، یونیورسٹی کلینک یا کیپس سیکورٹی آفس کو آگاہ کریں۔
 - (۹) بچوں، بزرگوں، مریضوں اور کمزور مدافعت والے افراد کا خاص خیال رکھیں۔
- ایمر جنسی کی صورت میں ان نمبر پر رابطہ کریں۔

﴿ یونیورسٹی کلینک: 0319-6626896 ﴾
 ﴿ کیپس سیکورٹی آفس: 0324-2784985 ﴾
 ﴿ کیپس آفس: 021-99261333 ﴾

تمام متعلقہ افراد سے گزارش ہے کہ اپنی اور دوسروں کی صحت و سلامتی کے لیے ان ہدایات پر سختی سے عمل کریں۔
 اس سلسلے میں آپ کا تعاون آپ ہی کے لیے مفید و معاون ثابت ہوگا۔


 ڈائریکٹر سیکورٹی امور
 ڈائریکٹر برائے شیڈ ایلامہ
 Advisor to C.S.A. Affairs
 Campus & Security Affairs
 University of Karachi
 کیپس اینڈ سیکورٹی امور، جامعہ کراچی

Address: Campus Office, Main Administration Building, Karachi University, Karachi 75270,
 Phone (Direct Line) 99261333, Operator: - 99243131 Ext:2331.

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