

# **UPDATED ADMISSION POLICY DOCUMENT FOR FOREIGN STUDENTS**

## **Categories of Foreign Students**

Foreign students fall into two categories: one category consists of those having a foreign nationality and applying from the country of their origin while the other category consists of those foreign students who are already in Pakistan for study purpose and have a study visa. For each category, there is a separate admission procedure:

### **a. Admission Policy for students with foreign nationality applying from the country of their origin:**

- All foreign candidates who wish to take admission in the University of Karachi on scholarship are required to apply for admission through Pakistan High Commission in their home country. In case of those applying for admission on self-finance basis, the application has to be sent through their country's embassy in Pakistan.
- Once the Embassy/High Commission issues the *No Objection Certificate* (NOC), the candidate desirous of seeking admission on scholarship has to send all the previous educational documents to Higher Education Commission (HEC) and the Ministry of Education, Islamabad.
- Those applying on self-finance basis have to request their country's embassy or High commission in Pakistan to send their request along with a copy of their previous educational documents and NOC to the Registrar, University of Karachi either through email or courier.
- After the verification of the documents from the HEC and Ministry of Education, in case of those applying on scholarship, a clearance letter is sent to the university carrying the list of nominated candidates. The nominated candidates are issued the provisional admission letter, which is sent to HEC or the Ministry of Economic Affairs, Islamabad, depending on the nature of the scholarship. However, the provisional admission letter of those who apply on self-finance basis is sent to their embassy.

- The provisional admission letter does not, however, imply conformation of admission. The provisional letter is issued to facilitate students so that they can apply for student visa and are able to join the university when the academic session begins. Once the students join the university, they must apply for enrolment. It is only when they are issued the enrolment card that their admission is confirmed.
  
- In order to apply for the student visa, students are required to send all the educational documents along with the visa application form, a copy of the passport, photographs, and a copy of the provisional admission letter through Pakistan Embassy/High Commission in their home country to Assistant Director (Academics), Academics Division, Higher Education Commission, Sector H-9, Islamabad. It is pertinent to mention that students can now apply for visa online by visiting the official website of the Government of Pakistan for visa application.
  
- Once the student visa is issued and the students reach Pakistan, they have to report their arrival at both the Local Police Station and the Office of the Foreign Students' Advisor, University of Karachi where they will be required to submit the following documents:
  - One original & four copies of the No Objection Certificate (NOC) issued by the Embassy of the applicants' country of origin.
  - N.O.C or Admission letter from the Ministry of Foreign Affairs (In case, they are nominated for any scholarship)
  - Five copies of Passport & valid Student Visa.
  - Five copies of all the previous educational documents.
  - Twelve photos (Size 1x 1 1/2)
  - Equivalence Certificate issued by Inter Board Committee of Chairmen (IBCC), Islamabad or Karachi (for admission in BS or equivalent programme)
  - Equivalence Certificate issued by the Equivalence Committee, University of Karachi (for admission in BS I, BS III, or M. Phil./M.S & Ph.D. programme).

**b. Admission Policy for foreign students who are already in Pakistan for study purpose and have a valid study visa:**

In order to apply for admission to the University of Karachi, such foreign students have to submit the following documents:

- One original & four copies of the N.O.C issued by the Embassy of the applicants' country of origin.
- N.O.C or Admission letter from the Ministry of Foreign Affairs.
- Five copies of Passport & valid Student Visa.
- Five copies of all the previous educational documents.
- Twelve photos (Size 1x 1 1/2)
- Equivalence Certificate issued by Inter Board Committee of Chairmen (IBCC), Islamabad or Karachi (for admission in BS or equivalent programme)
- Equivalence Certificate issued by the Equivalence Committee, University of Karachi (for admission in Master or M. Phil. /M.S & Ph.D. Programme).

➤ **Additional Documents Required for Change or Transfer from the Current Department:**

- Four copies of the previous admission cancellation letter of Deputy Registrar Academic (DRA), University of Karachi.
- N.O.C from the Ministry of Foreign Affairs (only for students who have already availed themselves of Pakistan Technical Assistance Programme (PTAP) scholarship).

➤ **Other Requirements:** All foreign students who intend to apply for admission at the University of Karachi must check the minimum eligibility criteria given on the official website of the University of Karachi before applying for admission.

➤ The foreign candidates must take **IELTS test** and submit their test score. Candidates with less than 5.0 bands in IELTS will be required to take admission in *Remedial English Language Certificate Course* which will be organized by the University of Karachi once the students join the university.

➤ All the foreign nationals will also be required to get enrolled in the *Urdu Certificate Course* once they join the university, as it is a necessary requirement.

**Important Note:** As per the decision taken in the Academic Council meeting held in 2021, admissions are no more offered in masters and honours programme in any department. From 2022 onwards, admissions are offered in BS First year and BS third year.

As far as the admissions in M.Phil. and Ph.D. programmes are concerned, they are processed through the Office of the Advanced Studies and Research Board (ASRB), University of Karachi. The Office of the Foreign Students' Advisor does not deal with admissions in M.Phil. and Ph.D. programmes.

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