

**UNIVERSITY OF KARACHI  
KARACHI**

**Amendment / Addition / Correction / Endorsement of name of the candidate on the  
back side of original degree or side by side / issuance of letter:**

1. Application addressed to the Registrar.
2. Old & corrected/revised Certificate of S.S.C. & H.S.C. (with original old name and corrected / endorsed name).
3. Old & corrected/revised C.N.I.C. with original (old) name and endorsed name.
4. Affidavit in respect of Amendment/Addition/Correction/Endorsement of name attested by First Class Magistrate.
5. Original Cutting of Newspaper regarding declaration of Amendment/Addition/Correction/Endorsement of name.
6. Copy of Gazette Notification in City District Government, Karachi / Government of Sindh / Pakistan Gazette regarding Amendment / Addition / Correction / Endorsement of name.
7. Attested Photocopy of existing Degree of the applicant.

**OR**

Those students, who did not apply for degree may attach photocopies of Enrolment / Registration Card with original.

**It fees of the following are being revised as per approval of the competent authority:-**

S.#	Particulars	Revised Fees
1.	Amendment/Addition/Correction/Endorsement of Name/Issuance of letter.	Rs.5,000/-
2.	Duplicate Identity Card for MS/M.Phil./Ph.D.	Rs.500/-
3.	Processing Fee for Migration to Medical/Dental/Engg. College	Rs.2,000/-
4.	Migration to Medical / Dental / Engineering College	Rs.20,000/-
5.	Migration from other University to Karachi University.	Rs.2,000/-
6.	Transfer from one College to another (Medical/Dental).	Rs.10,000/-
7.	Permission for Cancellation of Admission.	Rs.500/-
8.	Permission of the cancellation for the purpose of Conversion of Degree.	Rs.1,000/-
9.	Permission of restoration of Admission after getting cancellation of admission for conversion of degree from BS/B.A./B.Sc.(Hons) to B.A./B.Sc./BBA(Pass)/B.Com.	Rs.5,000/-
10.	Transfer from one College to another College.	Rs.1,000/-
11.	Change of Faculty (in affiliated degree colleges).	Rs.1,000/-
12.	Transfer from one to another Professional college BS/BBA/ACS/MBA/LLB/Pharm-D./DPT/MT & etc.	Rs.2,000/-
13.	Processing Fee for Equivalence Certificate.	Rs.1,000/-
14.	Procession Fee for Issuance of Equivalence Certificate.	Rs.3,000/-
15.	Permission for issuance of medium of instruction and assessment at the University of Karachi is English Language.	Rs.500/-