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## UNIVERSITY OF KARACHI

Ref: P.O./2290-2022 Dated: 15/04/2022

## NOTICE INVITING TENDER

## PROCUREMENT OF PAPERS, CARDS & ENVELOPES, UNIVERSITY OF KARACHI

Bids are invited on prescribe document for supply of mentioned below items on **Single Stage One Envelop Procedure** from the firm of repute registered the Sales Tax, SRB and NTN Authorities. Further details and the terms and conditions are contained in the bidding document, which is available from Purchase Office, University of Karachi from 19-04-2022 on payment of Rs. 2,000/= each (Non-refundable) in shape of pay-order drawn in favor of University of Karachi.

Bidding documents should be dropped in the "Tender Box" kept in the Purchase Office on 10-05-2022 at 11:30 a.m. Bids shall be opened in presences of the bidders who may wish to present. Bidders not accompanied by the 2% earnest money will not be considered.

Papers, Cards & Envelopes

## **TERMS & CONDITIONS**

- The Procuring Agency may reject all bids at any time prior to the acceptance of a bid under SPP-Rules, 2010 (amended up to date).
- 2% Bid Security should be deposited on the total cost of the quoted amount with the bidding documents in shape of pay order drawn in-favour of University of Karachi.
- Bids not accompanied by the 2% Bid Security will not be considered.
- > Copies of the NTN, GST & SRB are to be attached with the bidding documents.
- > The quoted price shall be inclusive all applicable Govt. Taxes and charges.
- > The successful bidders who fail to execute the contract shall be liable to forfeiture of their bid security as a penalty.
- > The bidders are requested to submit their bids along with the bid validity period.
- > The bid must be submitted along with the detailed company profile.
- Prices shall be quoted in Pak rupees.
- The bids shall be evaluated as per specifications, terms & conditions and criteria as mentioned in the bidding documents.
- The prices to be quoted shall be filled in the bidding documents mandatorily.
- The last date of issuance of bidding document is day 09-05-2022 at 4:30 p.m.
- The last date of receipt bidding document is 10-05-2022 at 11:30 a.m. The bid shall be opened on the same day at 12:00 noon in presence of the bidders who may wish to be present.
- > In case of any holiday or disturbance the bids shall be opened on the next working day as per the same schedule.
- The Tender Notice is also available on the respective official website's of <a href="https://www.uprasindh.gov.pk">www.uprasindh.gov.pk</a> as well as Procuring Agency's website <a href="https://www.uok.edu.pk">www.uok.edu.pk</a>

Purchase Officer University of Karachi