



PHONE 99261300-6  
EXT. 2215  
TEL & FAX 99261350  
E-mail: kupurchaseoffice@yahoo.com

# UNIVERSITY OF KARACHI

Ref: P.O./L.P./2016-10731

Dated: 04-10-2016

## TENDER NOTICE

### PROCUREMENT OF IMPORTED PAPERS, ART CARD AND WHITE ENVELOPES, FOR ADMISSION PROSPECTUS-2017, UNIVERSITY OF KARACHI

Bids are invited on prescribe document for supply of mentioned below items from the firm of repute registered with the Sales Tax, Income Tax, SRB Authorities. Further details of items, quantity and the terms and conditions are contained in the bidding document, which is available from Purchase Department, University of Karachi from **05-10-2016** on payment of Rs. **1,000/=** each (Non-refundable) in shape of pay-order in favour of University of Karachi.

Bidding documents dropped in the "Tender Box" kept in the Purchase Office as per given schedule. Bids shall be opened in presences of the bidders who may wish to present. Bidders not accompanied by the 2% earnest money will not be considered.

Name of Items	Qty
1. Paper Mate 23 x 36 / 115 gsm	750 Reams
2. Paper Offset 27 x 34 / 75 gsm	100 Reams
3. Paper Offset 23 x 36 / 75 gsm	100 Reams
4. Paper Offset 27 x 34 / 100 gsm	50 Reams
5. Card Art 23 x 36 / 250 gsm	100 Packets
6. White Envelops 10 x 12 / 75 gsm	70,000 Nos.
7. Carbonized Paper 18 x 30 /	100 Reams

## TERMS & CONDITIONS

- The Procuring Agency may reject all bids at any time prior to the acceptance of a bid under SPP-Rules, 2010.
- 2% Bid Security should be deposited on the total cost of the quoted amount with the bidding documents in shape of pay order drawn infavour of University of Karachi.
- Bids not accompanied by the 2% Bid Security will not be considered.
- Copies of the Sales Tax Registration and NTN are to be attached with the bidding documents.
- The quoted price shall be inclusive all applicable Govt. Taxes and charges.
- Procurement Committee shall finalize the bids in light of SPP-Rules, 2010.
- The bidders are requested to submit their bids along with the bid validity period.
- Detailed specification/information to be provided about the products and firm by the bidder.
- The sample must be submitted along with the bids.
- Prices shall be quoted in Pak rupees.
- The method of procurement is open competitive bidding single stage one envelop procedure.
- The bids shall be evaluated on the following criterion.
  - Quality basis
  - As per Sample of the Procuring Agency
  - As per specification mentioned in the bidding documents
- The prices to be quoted shall be filled in the bidding documents mandatory.
- The successful bidders who execute to contract shall be liable to forfeiture of their bid security as a penalty.
- The last date of issuance of bidding document is day **19-10-2016** at **4:00** p.m.
- The last date of receipt of bidding document is **20-10-2016** at **11:30** a.m. The bids shall be opened on the same day at 12:00 noon in presence of the bidders who may wish to be present.
- In case of any holiday or disturbance the bids shall be opened on the next working day as per schedule.
- The Tender Notice shall be available on the Official website [www.ppra.org.pk](http://www.ppra.org.pk), [www.pprasindh.gov.pk](http://www.pprasindh.gov.pk) as well as Procuring Agency's website [www.uok.edu.pk](http://www.uok.edu.pk)

Purchase Officer  
University of Karachi