



Ref: P.O./L.P./Paper/2014-44

Cost of tender form
Rs. 1000/=(Non refundable)

**PURCHASE DEPARTMENT
UNIVERSITY OF KARACHI**

**PURCHASE OF OFFSET PAPER & ENVELOPES FOR B. C. C. & T PRESS,
UNIVERSITY OF KARACHI**

| Sr.#. | DESCRIPTION | QTY | Unit Price | Total Price |
|-------|--|------------|------------|-------------|
| 1. | Offset Paper 23 x 36 75gm (Imported) | 100 Reams | | |
| 2. | Offset Paper 23 x 36 100 gm (Imported) | 20 Reams | | |
| 3. | White Envelops 7 ½ x 5 ½ 75 gm | 10,000 Nos | | |

Total Amount Inclusive all taxes Rs. _____

TERMS & CONDITIONS

- The Procuring agency may reject all bids or proposals at any time prior to the acceptance on a bid or proposal under SPP Rules, 2010.
- 2% earnest money should be deposited on the total cost of the quoted amount with the tender documents in shape of pay order drawn in-favour of University of Karachi.
- Tender not accompanied by 2% Earnest Money will not be considered.
- Copies of the Sales Tax and NTN certificates are to be attached with the documents.
- Quoted price shall be inclusive all taxes and Government charges.
- Samples are to be provided along with the Tender Bids.
- The successful bidders who refuse to supply the materials after accepting Purchase Order shall be liable to forfeiture of their earnest money as a penalty.
- The prices are to be filled mandatorily in the tender document.
- A committee has been constituted for procurements as per SPP Rules, 2010.
- The last date of issuance of tender document form is 02-02-2015 at 4:00 p.m.
- The last date receipt of quotation is 03-02-2015 at 11:30 a.m. The tender shall be opened on the same day at 12:00 noon in presence of the bidders who may wish to be present. In case of any holiday or disturbance the tender will be opened on the next working day as per schedule.
- Tender Notice is also available on the University official website www.uok.edu.pk, tenders@pprasindh.gov.pk, www.pprasindh.gov.pk.

**Total Amount _____
(Rupees _____ Only)
(Total Earnest Money Rs. _____)**

**SIGNATURE OF THE PROPRIETOR
& RUBBER STAMP OF THE COMPANY**