(BANK VOUCHER)
National Bank of Pakistan / United Bank Limited / MCB
University Campus Branch, Karachi-75270

Paid into the NBP/UBL/ MCB for credit to Karachi University.

Name: ____________________________
Class _______ Seat No. _______ Year ________
Rupees (in words) _____________________
1. Marks Sheet Fee Rs. _________________
2. Urgent Fee Rs. _________________
3. Marks / Merit Certificate Fee Rs. _________________

Rs. _______________ Depositor’s Signature

University Official’s Signature Bank Official’s Signature __________________________

(UNIVERSITY VOUCHER)
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Rs. _______________ Depositor’s Signature

University Official’s Signature Bank Official’s Signature __________________________
APPLICATION FOR MARKS SHEET / PROFORMA

The fee will be charged as under for marks certificate which will be issued after two weeks from the date on which form is deposited in the section. Fee once deposited will not be refunded.

To,
The Controller of Examinations,
University of Karachi,
Karachi.

(NATIONAL BANK OF PAKISTAN/
UNITED BANK LIMITED, MCB)

Please accept Rs. _____________

Signature

Sir,
I am in need of a copy of my Marks Certificate as per details given below:

Full Name

Father’s Name

Name of Examination ________________ Annual 20 __________________________

College/External

Seat No. ___________ Enrolment/Registration No. ________________ Division

Seat No. (with year)______________________________ (for carry over Marks Certificate)

Residential Address

SEAL & SIGNATURE

PRINCIPAL OF THE COLLEGE

Your’s Obediently,

(Signature of Candidate)

Note:
The Examination Department will not be responsible to issue the documents if the correct particulars are not indicated by the application.

(DEPOSITOR’S VOUCHER)

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Name: ________________________________
Class ___________ Seat No. __________ Year __________

Rupees (in words) __________________________

Rs. __________________ Depositor’s Signature

1. Marks Sheet Fee Rs. _________________________
2. Urgent Fee Rs. _________________________
3. Marks / Merit Certificate Fee Rs. _________________________

University Official’s Signature
Bank Official’s Signature _________________________

PRINTED AT BCC&T PRESS/
DOCUMENTS TO BE ENCLOSED WITH THE MARK SHEET APPLICATION FORM

01) Photocopy of E/c Admit card of the last exam must be enclosed for combined mark sheet
02) Original Marks Sheet of part-II Enrol, Admit Card must be enclosed
03) Enrolment card of H.S.C. Part-I in case of Regular Candidate
04) Registration Card, in case of Private Candidate (Original)
05) Attested Photocopy of S.S.C. (Matric) Certificate
07) Attested photocopy of C.N.I.C.

FEE SCHEDULE

1) Duplicate mark certificate (current) Rs. 400/-
2) Carry over marks certificate (current) Rs. 500/-
3) Duplicate mark certificate (one year old or more) Rs. 600/-
4) Carry over marks certificate (one year old or more) Rs. 700/-

DURATION FOR THE ISSUANCE OF CERTIFICATE

ORDINARY = 15 days
URGENT = 10 days

IMPORTANT

(1) Original Marks Sheet will be issued only to the actual candidate on presenting Original Receipt and his/her C.N.I.C. at the time of issuance.
(2) Original will be issued between 9:00 a.m. to 10:00 p.m. from Monday to Thursday
From 09:30 a.m. to 12:00 a.m. on Friday
03) Incomplete forms are liable to be rejected.

DECLARATION

I have read, understood, agreed with the conditions and requirement laid down in the Original Marks Form

SIGNATURE OF THE CANDIDATE: ________________________

NAME: ________________________

DATE: ________________________