

**University of Karachi**  
**Semester Examinations Section**

PRICE Rs. 50/-

**SEMESTER EXAMINATION FORM FOR ADMIT CARD (AFFILIATED COLLEGE)**

ظہریہ امتحان کے لیے داخلہ کارڈ کی درخواست کے ساتھ پرنسپل ایسٹ کا راز کی پشت پر کسی بھی قسم کی گواہی سے متعلقہ ادارے کے نمائندے سے ملے گا۔  
PLEASE USE BLACK BALL POINT TO FILL IN

**STUDENT'S COPY**

ENROLMENT NO. \_\_\_\_\_ SEAT NO. \_\_\_\_\_  
INSTITUTION / COLLEGE \_\_\_\_\_ CLASS: \_\_\_\_\_  
NAME OF STUDENT \_\_\_\_\_  
FATHER'S NAME \_\_\_\_\_ (BLOCK LETTERS) CELL # (Personal) \_\_\_\_\_

PASTE  
ATTESTED  
PHOTOGRAPH  
  
DO NOT  
STAPLE

S.No.	SEMESTER		EXAM. MONTH		YEAR
	1st	2nd			
	REGULAR COURSE # TO APPEAR		REPEATER COURSE # TO APPEAR		Fee Paid  Rs. _____ To be endorsed by the bank/ College / Institute
	INT.	EXT.	INT.	EXT.	
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Director & Principal  
Signature & Stamp  
  
Signature of Student  
  
Deputy Controller  
Semester Examinations

for office use:

Objection If any: \_\_\_\_\_

درج ذیل ہدایات و معلومات کو پڑھیں۔  
1. اگر طلبہ کو کسی عارضہ کا شکار ہونے کی وجہ سے امتحان میں شرکت کرنے سے روکا جائے تو اس کی اطلاع فوری طور پر امتحان کے دفتر کو کرنی چاہئے۔  
2. اگر طلبہ کو کسی عارضہ کا شکار ہونے کی وجہ سے امتحان میں شرکت کرنے سے روکا جائے تو اس کی اطلاع فوری طور پر امتحان کے دفتر کو کرنی چاہئے۔  
3. اگر طلبہ کو کسی عارضہ کا شکار ہونے کی وجہ سے امتحان میں شرکت کرنے سے روکا جائے تو اس کی اطلاع فوری طور پر امتحان کے دفتر کو کرنی چاہئے۔  
4. اگر طلبہ کو کسی عارضہ کا شکار ہونے کی وجہ سے امتحان میں شرکت کرنے سے روکا جائے تو اس کی اطلاع فوری طور پر امتحان کے دفتر کو کرنی چاہئے۔  
5. اگر طلبہ کو کسی عارضہ کا شکار ہونے کی وجہ سے امتحان میں شرکت کرنے سے روکا جائے تو اس کی اطلاع فوری طور پر امتحان کے دفتر کو کرنی چاہئے۔  
6. اگر طلبہ کو کسی عارضہ کا شکار ہونے کی وجہ سے امتحان میں شرکت کرنے سے روکا جائے تو اس کی اطلاع فوری طور پر امتحان کے دفتر کو کرنی چاہئے۔  
7. اگر طلبہ کو کسی عارضہ کا شکار ہونے کی وجہ سے امتحان میں شرکت کرنے سے روکا جائے تو اس کی اطلاع فوری طور پر امتحان کے دفتر کو کرنی چاہئے۔  
8. اگر طلبہ کو کسی عارضہ کا شکار ہونے کی وجہ سے امتحان میں شرکت کرنے سے روکا جائے تو اس کی اطلاع فوری طور پر امتحان کے دفتر کو کرنی چاہئے۔  
9. اگر طلبہ کو کسی عارضہ کا شکار ہونے کی وجہ سے امتحان میں شرکت کرنے سے روکا جائے تو اس کی اطلاع فوری طور پر امتحان کے دفتر کو کرنی چاہئے۔  
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DECLARATION by the student: I understand that I am being examined on the condition that I have completed the attendance requirement. If my attendance is short or I have not fulfilled the other conditions for examination, my result will be cancelled.

ظہریہ امتحان کے لیے داخلہ کارڈ

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**Semester Examinations Section**

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**DEPARTMENT COPY**

ENROLMENT NO. \_\_\_\_\_ SEAT NO. \_\_\_\_\_  
INSTITUTION / COLLEGE \_\_\_\_\_ CLASS: \_\_\_\_\_  
NAME OF STUDENT \_\_\_\_\_  
FATHER'S NAME \_\_\_\_\_ (BLOCK LETTERS) CELL # (Personal) \_\_\_\_\_

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DO NOT  
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## **INSTRUCTIONS FOR THE CANDIDATES**

- 1) No candidate shall be admitted into the examination hall without the prescribed admit card and enrolment card, issued by the university. Candidates are liable to expulsion from the examination Hall for failure to produce the University Admit Card, the Enrolment Card and the University Identity Card.
- 2) No candidate will be allowed to leave the Examination Hall until an hour has elapsed from the time when the papers are given or re-enter the Examination Hall after once leaving in finally giving his answer-book.
- 3) Candidates should not write any objectionable or improper remarks in their answer-books. They must not write on the question paper or blotting paper or any material or carry away any writing or scribbling from the Examination Hall.
- 4) During the period of Examination no candidate shall make any noise, or raise any voice to draw the attention of any invigilator. To draw the examination of an invigilator he may simply rise in his seat without making any noise or disturbance.
- 5) No one should smoke inside the Examination Hall.
- 6) Candidates are warned that any breach or attempted breach of any of these or other Examination rules will render them liable to expulsion by the concerned teacher from the entire Examination or any part thereof and to such further punishment as the disciplinary committee may determine.
- 7) Candidates shall write on both sides of the paper in their answer-books. One or two papers of the answer-book may be used for rough work or calculations and the pages so used shall be clearly struck out by drawing a line across it from top to bottom.
- 8) Candidates are required to sign their names as and when directed by the Invigilator to do so.
- 9) In any case not covered by the foregoing rules, reference shall be made to the Chairperson for direction and his/her decision shall be accepted as final.
- 10) Notwithstanding the issue of the Admit Card, the disciplinary committee shall have the right, for any reasons which may appear to them sufficient, to cancel the admission of any candidate to any examination, whether before, during or after the Examination.
- 11) The disciplinary committee may also debarred a candidate from appearing at any subsequent University Examination or Examination and the decision in all such cases shall be final.
- 12) Students called for National duty such as participation in Olympics, National Games, inter-varsities, and going perform Haj would be given exemption in attendance for the actual period of national duty/Haj. These cases would be decided individually.
- 13) i) A student would be promoted to next higher class upon clearing 80% of courses  
ii) Under fractional grading system D, D+ and C- grades equivalent to marks between 50 to 60 are allowed for improvement either for individual grades or short of CGPR.
- 14) In case of Walk-out there shall be no re-examination under any circumstances.

**INSTRUCTIONS/INFORMATIONS:** Ineligible candidates shall not claim any right for the announcement of their result if admit card issued to them inadvertently on the basis of Incorrect/False Informations / Documents, after attestation from the department. Such students may also face a case of fraud with disciplinary action by the University. Students must fill their Name / Father's Name, Seat No., Course No. & Enrolment No. in their own handwriting. In case of any missing information, his/her Admit Card will not be issued.

No materials or electronic devices shall be brought into the room or used at an examination. Unauthorized materials include, but are not limited to: books, class notes, or aid sheets. Unauthorized electronic devices include, but are not limited to: cellular telephones, laptop computers, calculators, MP3 players (such as an iPod), Personal Digital Assistants ("PDA" such as a Blackberry), electronic dictionaries, Compact Disc Players, and Mini Disc Players.

### **BEHAVIOUR IN THE EXAM**

**You must not:**

- > talk, unless you need to speak to the course supervisor;
- > disturb other students or disrupt the exam;
- > communicate in any way with other students;
- > enter an exam after 30 minutes of writing time has elapsed;
- > leave an exam during the first 30 or last 15 minutes of writing time.

**You must:**

- > sit in the seat listed for you unless an invigilator supervisor tells you to sit elsewhere;
- > read and follow instructions on exam materials and notices displayed at the exam venue;
- > follow all instructions from exam supervisors.

### **UNAUTHORISED MATERIALS**

- > You may face disciplinary action if you are found with unauthorised materials:
  - > on or next to your desk or chair;
  - > in or on your clothing;
  - > on your body;
  - > in your wallet or purse.

Sd/-  
In charge  
Semester Examinations Section