

# UNIVERSITY OF KARACHI

## ADMISSIONS-2020

### INSTRUCTIONS FOR ADMITTED STUDENTS

All those candidates whose names have been appeared in the admission lists, they have to complete the following formalities for confirmation of admission between **9 to 13 December 2019**, otherwise their admission will lapse and no claim will be entertained.

#### **STEPS:**

- **Select/confirm your admitted department on your admission portal (pl. note that the admission once confirmed cannot be changed).**
- **Fill the Enrolment Form of selected department and take a Colour Print out of it.**
- **Take a Print out of the Fee Voucher** (containing 2 pages having 4 vouchers) (Fee Voucher is not compulsory to print in colour, black print is also acceptable).

After taking the print out of Enrolment Form and Fee Voucher, the candidates are directed to visit the University of Karachi Gymnasium Hall (located at adjacent to the UBL Campus branch) with all the following documents from **09-12-2019 to 13-12-2019 (between 09:30 a.m. to 04:00 p.m.)** for Endorsement of Fee Voucher / Enrolment Form and submission of prescribed fee at UBL, University of Karachi Campus Branch Counter.

**Note: The admission fee will only be deposited at UBL, University of Karachi Campus Branch Counter (Fee will be collected in CASH).**

The following documents are required to be submitted with enrolment form for completion of the admission process:

#### **Documents must be stapled in the following sequence:**

1. Fee Voucher
2. Colour print out of filled Enrolment Form
3. **For Masters Program Candidates:**
  - a) Original Marks Sheet of Graduation Examination alongwith one clear photocopy (non-returnable).
  - b) Original Character Certificate from the institution where you completed the Graduation examination. For external candidates, a character certificate is required from any gazetted officer (non-returnable).
- For Bachelor Program Candidates:**
  - a) Original Marks Sheet of Intermediate / A-Level Examination alongwith one clear photocopy (non-returnable).
  - b) Original Character Certificate from the institution where you completed the Intermediate / "A" Level examination. For external candidates, a character certificate is required from any gazetted officer (non-returnable).
4. Copy of the CNIC of the candidate. In case the candidate is below 18 years of age, a copy of "B" Form will be accepted.
5. One copy of S.S.C./ Matric Certificate (**For Bachelor Programs candidates**)
6. One copy of S.S.C./ Matric Certificate and One copy of H.S.C./Intermediate Certificate or Mark Sheet (**For Masters Programs candidates**).
7. Original Migration Certificate / Equivalence Certificate (where applicable).

**Note:** i) The above mentioned documents (point 1 to 7) **MUST not be PLASTIC COATED.**  
ii) After submitting the prescribed fee, a scanned Copy of Paid Admission Fee Voucher must be attached on your portal.