



TENDER DOCUMENT

FINANCIAL PROPOSAL

PROVISION OF SECURITY SERVICES, **UNIVERSITY OF KARACHI**

UNIVERSITY OF KARACHI



UNIVERSITY OF KARACHI KARACHI

Ref: P.O./ 2290-2021

Cost of form
Rs. 2000/=(Non refundable)

BIDDING DOCUMENT

SECURITY SERVICES (ANNUAL CONTRACT)

FORMAT FOR QUOTING OF RATES

IMPORTANT NOTE

1. Contractor shall be bound to pay the minimum salary to its employees working at University of Karachi as per the prevailing rates of the Labour & Human Resource Department, Government of Sindh and Sindh Minimum Wages Act 2015.
2. The guard services must be on shift basis according to labor laws.
3. The security services must be available at designated locations of University of Karachi, Karachi round the clock i.e. 12 hours x 7 weeks and 365 days a year or as per the approved requirement of respective location:
4. University of Karachi reserves the right to decrease or delete the quantities of requisite services at the time of award of contract and also reserves the right to enhance the quantity of services without any change in unit price or other terms and conditions at any time during the contract period.

UNIVERSITY OF KARACHI -

SHIFT INCHARGE / SUPERVISORS / SECURITY GUARDS / LADY SEARCHERS:

	Particulars	Monthly Service	Required i uanti	Total Monthly Service Charles
1.	2.	3.	4.	5. (3 x 4)
1.	Trained Shift In-charge / Security Officer Armed with 9mm Pistol with 2 loaded magazines Age 35 years to 55 years		03 Nos.	
2.	Trained Security Guard Age 25 years to 45 years		30 Nos.	
MONTHLY CHARGES (IN PAK RS.) Includes all the taxes				
TOTAL CHARGES FOR 12 MONTHS (IN PAK RS.) Including all the taxes				

WALKIE-TALKIE SYSTEM

#	Particulars	Monthly Rates For Each	Required Quantity	Total Monthly Charges
1.	2.	3.	4.	5. (3 x 4)
1.	Walkie -Talkie (Best quality) As per PTA approved standard and specifications		04 Nos.	
2.	Base Set As per PTA approved standard and specifications		01 No.	
MONTHLY CHARGES (IN PAK RS.) Including all the taxes				
TOTAL CHARGES FOR 12 MONTHS (IN PAK RS.) Including all the taxes				
GRAND TOTAL FOR 12 MONTHS (IN PAK RS.) Including all the taxes (I + II)				
(Amount in Words _____ only)				
2% Bid Security I Earnest Money.				Rs.

Authorized Signature [In full and initials]:

Name and Title of Authorized Signatory:

Name of Bidder:

Stamp /Seal:

UNIVERSITY OF KARACHI

SHIFT INCHARGE / SUPERVISORS / SECURITY GUARDS / LADY

SEARCHERS:

	Particulars	Monthly Service Charges for Each	Required Quantity	Total Monthly Service Charges
1.	2.	3.	4.	5.(3x4)
1.	Trained Shift In-charge / Security Officer Armed with 9mm Pistol with 2 loaded magazines Age 35 years to 55 years		03 Nos.	
2.	Trained Security Guard Age 25 years to 45 years		30 Nos.	
MONTHLY CHARGES (IN PAK RS.)				
Including all the taxes				
TOTAL CHARGES FOR 12 MONTHS (IN PAK RS.)				
Including all the taxes				

WALKIE-TALKIE SYSTEM

S #	Particulars	Monthly Rates For Each	Required Quantity	Total Monthly Charges
1.	2.	3.	4.	5. (3 x 4)
1.	Walkie -Talkie (Best quality) As per PTA approved standard and specifications		08 Nos.	
2.	Base Set As per PTA approved standard and specifications		01 No.	
3.	Repeater As per PTA approved standard and specifications		01 No.	
MONTHLY CHARGES (IN PAK RS.)				
Including all the taxes				
TOTAL CHARGES FOR 12 MONTHS (IN PAK RS.)				
Including all the taxes				

GRAND TOTAL FOR 12 MONTHS (IN PAK RS.)		
Including all the taxes (I + II)		
(Amount in Words		only)
2% Bid Security I Earnest Money.		Rs.

Authorized Signature [In full and initials]

Name and Title of Authorized Signatory:

Name of Bidder:

Stamp / Seal:

OPTIONAL I ON REQUIREMENT BASIS

I. REQUIREMENT OF ADDITIONAL GUARDS:

- a. Additional Armed Guard(s) (Trained Civilians) will be required by University of Karachi, at any time, at any of its location(s) on call basis, to accompany University of Karachi 's Team(s) during field visits. These visits may extend for few hours, up to a week or more. University of Karachi's representative would intimate the Security Company for any such requirement at least 6 x hours before commencement of task / requirement.
- b. Additional Armed Security Guards (Ex-Armed Forces only) equipped with automatic / semi-automatic I rapid-fire weapons will be required by University of Karachi, at any time, at any of location(s) at our offices and on call basis, to accompany University of Karachi's Monitoring Team(s) during field visits. These visits may extend for few hours, up to a week or more. University of Karachi's representative would intimate the Security Company for any such requirement at least 6 x hours before commencement of task / requirement.

i.	Rate Per Day for 1 x additional Armed Security Guard. Ex-Armed Forces preferably from fighting arms (Infantry, Armored Corp, Air Defence, Engineers Corp, FC, Rangers), Armed with Automatic / Semi-automatic I rapid-fire weapon	For Field duties (on Call Basis)	Rs.
ii.	Rate Per Day for 1 x additional Armed Security Guard. Ex-Armed Forces preferably from fighting arms (Infantry. Armored Corp. Air Defence, Engineers Corp, FC, Rangers)	For Office duties (on Call Basis)	Rs.
iii.	Rate Per Day for 1 x additional Armed Security Guard (Trained Civilian). Armed with Automatic / Semi-automatic I rapid-fire weapon	For Field duties (on Call Basis)	Rs,
iv.	Rate Per Day for 1 x additional Armed Security Guard (Trained Civilian). Armed with Automatic / Semi-automatic / rapid-fire weapon	For Office duties (on Call Basis)	Rs.
v.	Rate Per Day for 1 x Mobile Vehicle for Escort	For Office duties (on Call Basis)	Rs.

Per Day Rates of Allied Security Equipment

i.	Hand —Held Metal Detector (Rate per Item including taxes)	Rs.
ii.	Car-Search Mirror (Rate per Item including taxes)	Rs.
iii.	Walk Through Gate (Rate per Item including taxes)	Rs,
iv.	Vehicle Scanner (Explosive detector) (Rate per Item including taxes)	Rs.

Total Amount _____

(Rupees _____ Only)

(Total Earnest Money Rs. _____)

TERMS & CONDITIONS

- The Procuring Agency may reject all bids at any time prior to the acceptance of a bid under SPP-Rules, 2010 (amended up to date).
- 2% Bid Security should be deposited on the total cost of the quoted amount with the bidding documents in shape of pay order drawn in-favor of University of Karachi.
- Bids not accompanied by the 2% Bid Security will not be considered.
- Copies of the NTN, GST & SRB are to be attached with the bidding documents.
- The quoted price shall be inclusive all applicable Govt. Taxes and charges.
- The successful bidders who fail to execute the contract shall be liable to forfeiture of their bid security as a penalty.
- Procurement Committee shall finalize the bids in light of SPP, Rules, 2010 clause (8).
- The bidders are requested to submit their bids along with the bid validity period.
- The bid must be submitted along with the detailed company profile.
- Shall stand in abidance of Sindh Government Notifications & Circulars issued from time to time. (placed on the official website of APSAA).
- Prices shall be quoted in Pak rupees.
- The bids shall be evaluated as per specifications, terms & conditions and criteria as mentioned in the bidding documents.
- The prices to be quoted shall be filled in the bidding documents mandatorily.
- The last date of issuance of bidding document is 17-01-2022 at 4:30 p.m.
- The last date of receipt of bidding document is 18-01-2022 at 11:30 a.m. The bids shall be opened on the same day at 12:00 noon in presence of the bidders who may wish to be present.
- In case of any holiday or disturbance the bids shall be opened on the next working day as per the same schedule.
- The Tender Notice is also available on the respective official website's of www.pprasindh.gov.pk as well as Procuring Agency's website www.uok.edu.pk

SIGNATURE OF THE PROPRIETOR
AND RUBBER STAMP OF THE COMPANY

Bid Data Sheet

The following specific data for the *Provision of Security Services* to be hired shall complement, supplement, or amend the provisions in the Instructions to Bidders (ITB). Whenever there is a conflict, the provisions herein shall prevail over those in ITB.

Introduction	
ITB 1	Name and address of Procuring Agency: <i>University of Karachi, Karachi.</i>
ITB 1	Name of Contract. <i>“Provision of Security Services”</i>
Bid Rates and Currency	
ITB 4	Rates quoted by the Bidder shall be <i>“fixed” and in “Pak Rupees”</i>
Preparation and Submission of Bids	
ITSB 19	<i>Qualification requirements:</i> <ol style="list-style-type: none"> 1) NTN 2) Sales Tax 3) Registration with SRB for works & services 4) Minimum three years’ experience relevant field 5) Turnover of at least last three years
ITB 7	Amount of bid security. Rs. 2% in shape of Pay Order drawn in favor of University of Karachi
ITB 8	Bid validity period. 90 days
ITB 9	Performance Guarantee : 5% of Bid
ITB 10	Number of copies. <i>One Original</i>
ITB 19.1	Deadline for bid submission. <i>18-01-2022 at 11:30 hours</i>
ITB 20	Bid Evaluation: Lowest Evaluated Bid in terms of value for money As per Specification, Terms & Conditions and Criteria as mentioned in the bidding document
	Under following conditions, Bid will be rejected: <ol style="list-style-type: none"> 1. Conditional tenders/bids; 2. Bids not accompanied by bid security (Earnest Money); 3. Bids received after specified date and time; 4. Bidder submitting any false information; 5. Black Listed Firms by Sindh Government or any entity of it.

SUMMARY SHEET
TENDER NOTICE

S. No.	Bid Value	Rates in PKR

Total Bid Value in PKR		
Bid Security in PKR		
Pay Order/Demand Draft No:		Date:
Signature :	Seal :	